



# Minutes

Wednesday 23rd September 2015 – 13:00, Room 1.13 BSMS Teaching Building

**Present:** Daniel Sims (DS), Dom Lowcock (DL), Jonathon Stone (JS), Ravi Mani (RM), Rachel Wilson (RW), James Lee (JL), James Willans (JW), Henry Graham-Rack (HG), Harry Cross (HC), Ruarri Conway (RC), Alec Saunders (AS), Ayesha Raheem (AR)

**Apologies:** Alex Parr (AP), Meggie Sambrook-Smith (MS), Jenny Scott (JS), Louise Woollen (LW), Matt Burton (MB), Lauren Clark (LC), Phillipa Wright (PW), Gemma Hawkey (GH), Fraser Kenny (FK), Mani Jayamurthy (MJ), Nick Greenslade (NG),

**Absent:** Neil Calderwood (NC)

	Agenda item	Notes and actions to be taken	Person responsible
1.	<b>Committee business</b>		
2.	<b>Minutes of the previous meeting</b>	The minutes for the previous meeting held on Thursday 10 <sup>th</sup> September 2015 were approved.	JW
3.	<b>Matters arising</b>		
3.1	Medsoc Membership	<ul style="list-style-type: none"> <li>Offering discounted Medsoc membership for later years                             <ul style="list-style-type: none"> <li>Can't pass this until the next AGM to add into the constitution</li> </ul> </li> <li>Membership selling for those that haven't done it yet.                             <ul style="list-style-type: none"> <li>Post on Facebook page and say that if anyone wants to buy membership to email JL and arrange it that way.</li> </ul> </li> <li>2<sup>nd</sup> year Medsoc cards                             <ul style="list-style-type: none"> <li>To contact JL if they have lost/ don't have a card and charge if they have lost it.</li> </ul> </li> </ul>	
3.2	Advertising	<ul style="list-style-type: none"> <li>Year guide promotion                             <ul style="list-style-type: none"> <li>JW wanted the year 1 guide to be checked over by faculty, however we have been waiting a long time since it has been sent we may just go ahead and post it on the website.</li> </ul> </li> <li>To have the constitution on the societies page on student central.                             <ul style="list-style-type: none"> <li>To include the sports team.</li> </ul> </li> </ul>	DL  HG



		<ul style="list-style-type: none"> <li>• Updates for the USSU website (society pages and admin)             <ul style="list-style-type: none"> <li>• DL is waiting on USSU to give him more rights on the USSU website.</li> </ul> </li> <li>• Not to use the offer holders page to post to first years, only to the MedSoc page and add them all into the page.</li> <li>• Advertising on the website.             <ul style="list-style-type: none"> <li>• Opportunity to use a Google app on the website that will advertise on the website, we can choose a genre of adverts to be advertised. Google will take a percentage of the money we receive, but this is recovered from the company. The amount we receive from the ads depends on the amount of traffic on the website. The other option if we wanted to pursue is to approach a company to advertise us. DL to do some more research and get back at the next meeting.</li> </ul> </li> <li>• RAG's website on the Sussex student page has been removed. DS to follow up with USSU.</li> </ul>	<p>DL</p> <p>DL</p> <p>DS</p>
<p>3.3</p>	<p>Medsport funding</p>	<ul style="list-style-type: none"> <li>• Medic kits- there are no funds available for the payment of rugby kits, JW suggested that a social be held to get funds to pay for it. They are still using the kit from when the team was founded 10 years ago. AR and AS have met with a supplier and discussed the costing. AR suggests that the teams pay something towards their kits, for example shorts and socks, and then med sport buy the rest, using the funds that the team get in from sponsorship. Sports reps to approach promoter Chris and attempt to get sponsorship deals, HC suggested that Revs have a good scheme in which a team gets a target to spend within the year and if they spend in excess of their target, they receive 10% back from what they have spent over the target.</li> <li>• Ingoing             <ul style="list-style-type: none"> <li>• Sports Fed cards- Still coming in, AR and AS are doing shout outs and attending games to make sure that people are aware they need the card to play.</li> </ul> </li> <li>• Outgoings             <ul style="list-style-type: none"> <li>• Debt from tennis and cricket. We are waiting to find out if the sponsorship money did come in, as if it did come in then the debt is void.</li> <li>• Hockey pitch hire</li> <li>• NAMS league cost. Netball captain spent out of their</li> </ul> </li> </ul>	<p>AR and AS</p>



		<p>own pocket and is waiting for re-imburement. The money has been authorised to leave the account, AR and AS to follow up with Fiona May on Brighton side.</p> <ul style="list-style-type: none"> <li>• Woman's rugby is owed funds.</li> <li>• We are having trouble with booking rugby on the Brighton side, therefore hockey must be played on Sussex grounds instead, which has its own costs.</li> </ul>	
3.4	USSU meeting	<ul style="list-style-type: none"> <li>• USSU want more information on our sponsors</li> <li>• MDU, MPS, Wesleyan. JL to contact last year's secretary</li> <li>• Possibility of using the Sussex website for our elections next year. If not sorted before first year reps, we can re-activate our surveymonkey account. DL to attend meeting with treasurers on Wednesday 28<sup>th</sup> to discuss winter ball ticket sales and menu choices.</li> <li>• References for USSU payments</li> <li>• We have been given the reference number for USSU so that we can quote it when we pay USSU.</li> </ul>	RW and RC
3.5	Winter Ball	<ul style="list-style-type: none"> <li>• Ticket sales through USSU website.</li> <li>• FK is organising speakers for the event, and the after party will be at Rev's</li> </ul>	
3.6	Societies Committee	HG has nominated himself with USSU however it was discussed with societies co-ordinator however someone will be nominated to go to the meeting weekly. It does not have to be the same person each week, when we hear back from them we will set up a rota for each term.	
3.7	Bring my body back	JW to get activities coordinator at USSU to come in and to brief us on what they want us as a med school to get involved with.	
3.8	Year lists- Need updating on student central	JL to sort out the lists and between JL and DL they will update the lists on student central.	
3.9	Money from Fresher's week	RW to take the money home and put it into the bank. RC and RW to tally up the money.	
3.10	MedChi	Amaran Cumarasamy to attend the next meeting to give more insight on what MedChi does and gets involved with.	

**Minutes**

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4.	<b>Any other business</b>	For future reference, need to consider travel reimbursement terms into the constitution.	
5.	<b>Date of next meeting</b>	2/10/15 4pm, room tbc	

Minutes taken by JL