



Minutes

Tuesday 20th October 2015 – 18:00, AEB

Present: Alec Saunders (AS), Alex Parr (AP), Ayesha Raheem (AR), Daniel Sims (DS), Dom Lowcock (DL), Fraser Kenny (FK), Gemma Hawkey (GH), Harry Cross (HC), James Lee (JL), James Willans (JW), Jenny Scott (JS), Mani Jayamurthy- (MJ), Phillipa Wright (PW), Rachel Wilson (RW), Ruairi Conway (RC), Henry Graham-Rack (HG), Meggie Sambrook-Smith (MS).

Apologies: Jonathon Stone (JS), Lauren Clark (LC), Louisa Woollen (LW), Matt Burton (MB), Neil Calderwood (NC), Nick Greenslade (NG), Ravi Mani (RM), Jaz Dhedli-Singh (JD)

Absent: N/A

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business	Had a run down from every committee member to catch AP up on what's been going on while he was away.	
2.	Minutes of the previous meeting	The minutes for the previous meeting held on Friday 9th October 2015 were approved.	
3.	Matters arising		
3.1	First year reps (JW)	Deadline for applying is this Friday 23 th October at 5pm. They will then have until Wednesday to campaign and the link for voting will be sent out at 12pm on Wednesday 28 th October. Voting will be open until Sunday 1 st November at 7pm , and then announced on Sunday evening at 8pm. See 3.5	DL
3.2	RAG first year rep (DS)	DS has drafted a constitution which is to be checked over by the previous RAG president. This includes the clause that a first year rep can be decided on by the committee from the applicant pool. Also there are plans to recruit phase 2 and 3 representatives.	DS
3.3	Winter Ball breakdown (JW)	<ul style="list-style-type: none"> • 27th November • The deposit to the Hilton has been paid, and the photo booth has been paid for. • Hilton are supplying 2 alcoholic or non-alcoholic welcome drinks, half a bottle of wine, a 3 course meal and venue hire. • Entertainment is still to be arranged. Sussex Big Band are no longer available. • Ihsan Fazal has been confirmed as the DJ. • Speakers have been hired from an entertainment company. • Members of BSMS faculty have been invited by the social secs. • The dean has confirmed that he will be a guest speaker. • The rest of the payment has to be paid a month in advance. 	



		<p>Treasurers to arrange. Socials secs to try and push the date back until we have sold some tickets.</p> <ul style="list-style-type: none"> • Tickets to be sold Monday 26th October and Friday 20th. • The post-ball event is at Vodka Revs. If 170 people attend, we can have the bottom floor. • Meal choices are meat or veg, Socials reps to attend tasting. • Red and gold colour scheme of room. • Photographer on entrance. • Photobooth • Socials to contact MDU/MPS and try and get them to sponsor us and supply tickets. Reps to get contact from AP. • Possible Oscars theme. • Reps to get decorations. 	<p>RC and RW FK and HC</p>
<p>3.4</p>	<p>Half-way-there Ball run down (MS)</p>	<ul style="list-style-type: none"> • We wanted Stanmer house previously, however they have since given the date to someone else. Reps have decided on the Old Ship. • The Old Ship hotel have offered us half a bottle of wine, cocktails, no venue hire and 4 menu choices, including vegetarian. • Planned for 18th March. • Last year the tickets cost £50. • MedSoc sponsored the ball in previous years. Reps are requesting money from sponsorships. MDU in previous years have paid for tickets. • Reps to give a proposal to MedSoc to request money, on 29th November, followed by a dinner, with a run down of what they will use the money for. They are to present what they will spend the sponsorship money on depending on how much they receive. • Last year 3rd year reps had an event in re-freshers (Emoji night) and from OAP night. This year the reps have had a bake sale already, and will have a night in re-fresher's this year. • Societies Reps are having meetings to find out how much money is available from our main sponsors. • For setting up the room, there might be only an hour on the day of the ball due to an earlier event at the venue. The 3rd year reps may need some help setting up from any committee members that are still in Brighton. This is to be arranged closer to the time. • Venue want to start setting up at 5pm for a 6:30 start. • Theme is secret garden party. 	<p>FK and HC</p> <p>FK and HC</p> <p>JS and MS</p>
<p>3.5</p>	<p>First Year Rep info website (DL)</p>	<p>DL will be posting campaign videos on the website, but DL to send out emails once all the manifestos have been received to give some advice. Will mention not to upload to Facebook until the weekend. Only to post links to the website, no videos until then.</p>	<p>DL</p>



3.6	Free Winter Ball tickets from RAG raffle (JW)	DS to arrange for RAG to pay for 2 tickets from their sponsorship money. The tickets have already been won from the raffle in Fresher's week.	DS
3.7	Three-freshers-Collaboration with RAG. (DS)	<ul style="list-style-type: none"> • DS has suggested having RAG week instead of three-freshers. General consensus was to not have this as some societies have already asked for these dates. • Suggestion to have RAG week on week 3 for the best turn out. It was suggested to have RAG week to have more non-night out events. 	
3.8	Bulletin (JW)	<ul style="list-style-type: none"> • General consensus was that the bulletin was really effective last year for getting information about for events. JW and AP to take this on between them. ALL to send on information about events, news etc for each year group. • Societies reps to advertise that all societies can send on information about their events via GH to give to AP and JW to include in the bulletin. 	JW and AP HG and PW
3.9	DanceSoc funding issues (HG)	<ul style="list-style-type: none"> • USSU have already mentioned that they do not want BSMS to have DanceSoc as it is similar to other societies. DanceSoc have made their society unique so this would not be a problem. • There were queries that if they are not affiliated with Sussex that they may not be insured in case of injury. AP to speak to JS or JD about what happened last year. • DanceSoc want funding to buy speakers. We are still waiting for the society to get a bank account with USSU. Last year MedSoc sent money to personal accounts in cases where this process has taken too long. • Funding to wait until they have been affiliated with USSU. 	HG and PW AP
3.10	Societies committee meeting on Thursday (JW)	The meeting is at 9:30-11am on Thursday. Previously there were problems with communication between the societies committee and societies co-ordinator about the way that we are rotating the representative that attends meetings. We have been advised that future meetings will most likely be on Monday afternoons, therefore we should be able to have a representative present at the meetings each week.	
3.11	MedSport funds	<ul style="list-style-type: none"> • Captains from previous years are still owed money from the account. MedSoc to pay 50% of the debt owed. Sports reps to sort this out with the treasurers. • Sports reps need more money, to be discussed at a later date. 	AS and AR
3.12	Discount for MedSoc members	AP suggested that social reps could contact some companies and try and gain some discounts.	
3.13	Sports	<ul style="list-style-type: none"> • AS and AR to meet with Juliette Wright. We are currently paying external prices to Sussex because they are saying we 	AS and AR

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		<p>are Brighton students.</p> <ul style="list-style-type: none"> • Having problems with Hockey pitches. Currently using Sussex's pitch however price is an issue. A possible avenue is at Brighton College, however getting phase 1 to get there is an issue. AR and AS to try and talk to the Hockey captain to try and get the hockey team to arrange this themselves. 	AS and AR
4.	Any other business	If anything needs bringing up with the dean or the medical school, please contact AP and he will bring it up with him.	
5.	Date of next meeting	Monday 2 nd November 2015	

Minutes taken by JL