



Minutes

Thursday 10th September 2015 – 13:30, 3.07a- Medical school building

Present: Alec Saunders (AS), Ayesha Raheem (AR), Dom Lowcock (DL), Fraser Kenny (FK), Henry Graham-Rack (HG), James Lee (JL), James Willans (JW), Jonathon Stone (JST), Meggie Sambrook-Smith (MS), Phillipa Wright (PW), Ruairi Conway (RC), Rachel Wilson (RW), Harry Cross (HC)

Apologies: Alex Parr (AP), Daniel Sims (DS), Gemma Hawkey (GH), Jenny Scott (JS), Lauren Clark (LC), Louise Woollen (LW), Mani Jayamurthy (MJ), Matt Burton (MB), Neil Calderwood (NC), Nick Greenslade (NG), Ravi Mani (RM), Jaz Dhedli-Singh (JD)

Absent: N/A

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business		
2.	Minutes of the previous meeting	The minutes for the previous meeting held on Tuesday 9th June 2015 were approved.	
3.	Matters arising		
3.1	Fresher's meet and greet	The Deane has confirmed that they will be running a meet and greet in the foyer across moving in weekend, and if we contact Liz we should be able to get an idea of how many people will be coming each day. PW asked for people to be at each halls over moving in weekend to direct to the med school. 2 people at each halls from 2-3:30 on Saturday and Sunday. Selling wristbands from 2-5.	Saturday selling- JW, JL, JST, RW Sunday selling- JW, AR, JST, RW, RC, DL
3.2	Champagne reception	Committee to set up for the champagne reception. Will also be helping to clear up. The reception is from 7-9pm. On Sunday-unpack champagne, move table etc. All second years to meet at 6:00. JW to post on the year group to tell everyone when to arrive. Selling wristbands to the second years from 6-6:45 at champagne reception, as well as on Lewes road on Monday (HC)	JW and HC
3.3	Fresher's Fair	3 rd year timetables clash with fresher's fair so they won't be able to help out at all. Faculty suggests another societies fair later in the term, as some stalls won't be able to man the tables. Committee to help out moving tables etc at 12, for 2	All Available

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		o'clock kick off. Committee to wear polos so they are easily recognisable. JW and DL to man the MedSoc table.	
3.4	MedSoc speech	Need to make sure some committee are available on Monday from 1-4 in the med school and have a helpdesk. Talk by MedSoc- Committee to wear polos. As many committee members present as possible. It's at 4:30 in the lecture theatre. JW to ask AP if he will do a video message to the fresher's.	JW
3.5	Floats for fresher's week	RW and RC to have a meeting with last year's treasurers to discuss floats and meet with the auditors. JW to take out floats until then. Also need coins for each individual night. JST to finalise costs of individual day wristbands and forward to year reps.	JW and JST
3.6	RAG t-shirts	RC to message Rag treasurer about the payment of t-shirts to find out how long they will take. Had a phone call with DS during the meeting and he confirmed that the sale had been made and the t-shirts would be ready for fresher's week.	RC
3.7	Society socials	For societies to organise events, go through GH and then socials reps HC and FK for drinks deals and club entry etc.	GH
3.8	First social after fresher's	To be confirmed, however it will be on the following Thursday after fresher's week. The venue is Coalition at the new event they are hosting.	HC and FK
3.8	Sports FED cards	To be pushed so more people get membership. It will cost £20. It was suggested to have a trial period up until 23 rd October and after this date everyone must have a card. AR and AS to contact sports teams to enforce this.	AR and AS
3.9	Winter ball	Will be held at the Hilton provisionally, unless the Dome come back with a cheaper price. Selling for £40 a ticket for members. HC and FK arrange do tasting, JW to attend all meetings. Ball to be held on 27 th November, and will need to pay the deposit the month before from treasurers RW and RC. Also yet to find entertainment. This is on-going and HC may be able to arrange a photographer, HC's brother to float around, and on entry. Theme is yet to be decided, masquerade theme has been suggested.	HC and FK
3.10	Scavenger hunt	Saturday- 3pm meeting, get the bus in, then the reps will meet them at the end. HC and FK to organise and distribute the plans to the committee should they need assistance.	HC and FK



4.	Any other business	<ul style="list-style-type: none"> • Consider a rota for the taking home of floats so it is not always the same people that take it home to make it more fair. To be discussed at the next meeting. • President’s bulletin and how to distribute information received to the MedSoc email accounts. • RM to post timetable for the week • Consider awards for the fresher’s. • HC to post in the committee group what times we have to be into the clubs by. • On Tuesday during fresher’s week to have a pre-bar at Pitcher and Piano tbc from 10-11. 	<p>AP</p> <p>RM</p> <p>HC</p>
5.	Date of next meeting	TBC	

Minutes taken by JL