



Minutes

Monday 2nd November 2015 – 18:00, Sussex House- Boardroom

Present: Alec Saunders (AS), Alex Parr (AP), Ayesha Raheem (AR), Daniel Sims (DS), Dom Lowcock (DL), Fraser Kenny (FK), Harry Cross (HC), Henry Graham-Rack (HG), James Lee (JL), James Willans (JW), Jenny Scott (JS), Meggie Sambrook-Smith (MS), Nick Greenslade (NG), Phillipa Wright (PW), Rachel Wilson (RW), Ruairi Conway (RC), Max Bullock (MB), Greg Pluck (GP) Mani Jayamurthy (MJ)

Apologies: Jonathon Stone (JS), Lauren Clark (LC), Matt Burton (MB), Neil Calderwood (NC), Ravi Mani (RM), Jaz Dhedli-Singh (JD,) Louisa Woollen (LW)

Absent: Gemma Hawkey (GH)

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business	<p>Welcome to the new first year reps!</p> <p>5 floats have been distributed to each group for medic mayhem.</p> <p>People holding a float are:</p> <ul style="list-style-type: none"> • James Lee • Dom Lowcock • Alex Parr • Rachel Wilson • Ravi/Jono 	
2.	Minutes of the previous meeting	The minutes for the previous meeting held Tuesday 20 th October 2015 were approved.	AP
3.	Matters arising		
3.1	MedSoc conference reimbursement (AP)	<ul style="list-style-type: none"> • National MedSoc conference on the 7th and 8th November. • Reimbursement has not been something that has been passed before in previous years. Unanimous vote passed to reimburse for conference tickets. • To make a note of specific terms of reimbursements (especially for travel) to be added to the agenda for the AGM. To re-visit this on a separate date. 	RC
3.2	Medic mayhem groups and timing (JW) (HC)	<p>There were some problems with using the mesmerist as a pre-bar. They have now said that we can not use them as a venue.</p> <p>Socials secs to update the rota, and to forward this on to the whole committee by email. Then to advertise to the MedSoc members the plans. Float to be left at the safe in Walkabout.</p>	HC and FK

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3.3	Advertisements for bulletin in email folder (JW)	<p>If anyone has any information to be sent out via the bulletin, to be sent to JW before Sunday at 4pm. To make sure all the links have been checked before the bulletin is sent out.</p> <p>The bulletin doesn't have to be just for MedSoc events, they can be conferences, skill days, teaching days, interesting events in the area etc.</p>	JW
3.4	Student feedback (JW)	<p>There was some feedback from a student that they did not feel that MedSoc is representing the interests of the student body, and is too heavily linked to the medical school.</p> <p>DL and JW have suggested a student survey over the Christmas period, AP has suggested a forum to be held so we can get some feedback. This is an ongoing problem for a few years and the consensus is that this may be due to lack of information. Saying that, previous committees have published more information in previous years and there was no improvement.</p> <p>The suggestion is to have the meeting in the middle of the day so that the turn out will be better. To organise for second term for phase 1 and then to have a separate session for phase 2 and maybe phase 3. Maybe for representatives from upper years to run this session so that students are not talking to their peers. To add this on to the agenda of the first meeting back to be arranged. JL to organise room.</p> <p>The feedback from the first year reps is that the first years are very pleased with what MedSoc are doing.</p>	JL
3.5	Societies calendar clashes (GH)	<p>Despite regular prompting societies and sports teams are still not sending in their events to be added into the calendar therefore</p> <p>PW and HG to organise a presidents meeting for the start of term 2.</p>	HG and PW
3.6	Parking costs (JW)	<p>There have been meetings on campus and JW has bought parking permits from the medical school. These are yet to be reimbursed, however need to bring this up at the AGM.</p>	
3.7	Societies funding (RW)	<p>GP society want to know how to go about asking for sponsorships from big companies such as MDU etc. They were not aware they are entitled to £150 of funding every year anyway. They have been advised that they can apply for funding from big companies</p> <p>AP try and speak to AEB about arranging discounts for MedSoc events as they only allow internal food to be eaten in the AEB, and this is very costly.</p>	AP

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		Societies funding forms are up to date and available. They only have to say how much money they want and what they will spend the money on. This is for additional funding above what they already receive from MedSoc.	
3.8	Event advertising (AP)	<p>AP has spoken to 5th year reps and 5th years are not getting the information from the MedSoc page. A large portion of the year did not know D-RAG was happening for instance. They are however receiving the bulletin, which should help with this matter. For future events, committee members in upper years to advertise events to upper years for MedSoc wide events.</p> <p>A suggestion from HC is to make a Facebook account for MedSoc for better logistics of adding people to events. Due to new updates we can only add our friends to events we are hosting. For now to try the above to make sure everyone knows what is happening each week via the bulletin and trying the above.</p>	MJ, NG, LC and LW
3.9	MedSin contracts debate (AP)	<p>National medicine global health society. They are co-hosting an event with "Defend our NHS Sussex" at St Mary's church in Brighton, which is a debate on "Is it safe, is it fair". AP has had a meeting with 2 representatives from MedSin. They are now aware that is it not a debate, as there are not representatives from both sides. They will have a panel of people answering questions e.g. Rob Galloway and two junior doctors- one of whom is the BMA rep. This is more of a Q+A session, which is very public and is not specifically aimed at medics, and more aimed at the general public. MedSin is funded by MedSoc. They're not happy to share recognition with MedSoc as they have organised, and they don't want a third organiser. We will offer help should they need it.</p> <p>AP suggests that we should have a talk of our own in second term. The previous talk was not very productive, focussing on the wrong areas, for example Physician Associate. The dean is staying out of saying anything official or providing his stance. We need to do something as there is still a lot of unrest amongst medical students. We should arrange some good guest speakers from both sides to speak and inform us on what the changes will actually do for us.</p>	JW
3.10	Potential future events: i360 & Ice Skating (AP)	<p>i360 could be a unique event venue we could explore for when it is completed in mid-next year. AP has sent emails to enquire and is waiting for some solid replies. Obviously costs are a consideration and we want to try and arrange discounts for MedSoc members</p> <p>Ice skating- There is already currently an event for ROX which is</p>	AP

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		<p>costing £12. There is the option of renting the whole rink out in January. It has a capacity of 275 people. There is also a bar and restaurant which we can approach and try and organise deals. AP to arrange a meeting with the representative for this and get more details.</p> <p>PROUD- Burlesque show and 2 course meal for £12 on Thursdays.</p> <p>People have asked for events at venues such as Concorde 2. It has been suggested to try and arrange discounts with the venue but we personally take no money for tickets. This venue in particular is a more expensive venue. This kind of thing could just be sent out in the socials' bulletin.</p>	HC and FK
3.11	MDU meeting (AP)	<p>The representative for the MDU is changing (Lozanne to Lauren). There is a pot per medical school, anything not spent from that pot each year will be wiped each year. It is a discretionary budget; they will decide how much to give. MDU, MPS and Wesleyan reps speak to each other so they can check if we are saying the same to each company – don't lie to them about funding.</p> <p>For events that are majority for upper years they will prioritise. For societies and events the people heading each one up will be able to approach the company themselves. They want open lines of communication to see what we are doing and this may mean that they give us more funds. Requests for funding should go to the MDU from the individual society. However any funding received will go through the MedSoc account to the society, not direct to USSU as their finance department is hugely behind.</p> <p>MDU will only fund educational/academic societies, not sports.</p> <p>They will only be supplying larger societies and larger events, so we won't have to worry about one society emptying the pot of money. It has never run out before, and they are prioritising events for 4th and 5th years.</p> <p>AP to email and arrange meetings with MPS and Wesleyan.</p>	AP
3.12	Intro to first year rep's roles	<p>First year reps are to organise re-freshers and three-freshers. Also to organise the hoodies for the first years.</p>	MB and GP
3.13	Organizing discounts for restaurants for the socials bulletin.	<p>Some confusion whether or not restaurants with deals should be included in a bulletin, and if yes, which bulletin. FK and HC to try and acquire some deals first and then if we manage to get any then they can initially be included in the bulletin until it is more established.</p>	FK and HC

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3.14	Some society committee members do not have MedSoc members.	All societies have signed agreements to say that all committee members will have a MedSoc membership so societies reps to contact them and inform them politely that they need to buy membership. JW to make a Facebook post in the 2 nd year page about this.	JW
3.15	Ticket printing	Our larger sponsors will not supply printing, but they will pay for the costs to us for the tickets. Each time the society will have to email to find out how they would like to deal with payment whether it be by invoice or reimbursement.	
3.16	First aid course for first years	Been arranged for 2 days before first KT. To be brought up by AP at the student affairs meeting, but it has been brought to the attention of the student reps.	AP
3.17	Grad ball	<ul style="list-style-type: none"> • Date: Saturday 18th June • Alumni to pay for photobooth. • They are fundraising e.g. bake sales, graduation year books in previous years have been unsuccessful, so they will be doing primary school style tea towels where everyone will draw a self-portrait and have them all printed onto a tea-towel. • Will be paying for an extra drinks token each • Minimum of 130 of guests, think that it will actually be around 200. • Their prices for tickets will be £60-70. • 5th year reps want to know how much we will fund them. They are to arrange an official presentation to say how much they would like. 	
3.18	Pots for each year	This is used in other medical schools. This is difficult for those on intercalated year programmes. Suggestion to start for start for first years. To be bought up about how the logistics will work for the next meeting.	
4.	Any other business		
5.	Date of next meeting	Checkland building D122 at 6pm on Tuesday 10 th November 2015.	

Minutes taken by JL