



Minutes

3RD October 2016, 6:00, AEB

Present: AM, CW, DS, DR, ES, FK, GH, GM, HCr, HC, JB, JS JSt, LG, LC, MH, TS, YN

Apologies: Alex Parr (AP), Callum Barnes (CB), Greg Pluck (GP), James Willans (JW), Matt Holmes (MH), Max Bullock (MB), Megan Sambrook Smith (MS)

Absent: N/A

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business		
2.	Minutes of the previous meeting	The minutes for the previous meeting held on 27 th Sept 2016 were approved.	
3.	Matters arising		
3.1	HWTB	<p>Gauging ticket prices difficult due to additional costs incurred (12.5% VAT, security charges). Third year and fifth year reps to meet with Stanmer House on Weds – having 2 events there, so discussion of discount on quote for security.</p> <p>Fundraising for HWTB. Hoping to raise £160 from this Thursday's social; combining with fourth year in aim to boost numbers. All welcome from all phases. Overall fundraising aim is £400.</p> <p>Aim for ticket sales = 145. Previous year = 153. Capacity = 250.</p> <p>JB to make some enquiries about DJs.</p> <p>Ticket price at the moment estimated £50 Medsoc, £55 non Medsoc. Plan to offer 2 payment schemes: full in Spring term or £20 deposit in November & rest in Spring.</p>	HCr, FK, MHo, AP JB
3.2	MedSoc cards	Need to order MedSoc cards for new first years and older years who have lost their cards. Majority (12) voted £3 for a replacement card, none abstained. Decided that treasurers will alert people that the deadline for purchasing medsoc membership will be Monday 10 th , then order new cards with RSCH.	HC MH/LC
3.3	USSU Students Committee	Medical school representative needed on societies committee. Previously had societies reps sharing this responsibility. JB to email back and ask for more details – time commitments,	JB

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		<p>responsibilities. Wary that may not be suitable due to timetable clashes, but agreed that it would be beneficial to have a name on the committee. On response from USSU, decision will be reached. Societies may take it, or another committee member.</p> <p>Inviting BrightMed to events. Sam Wickham to discuss at Presidents meeting 4th Oct.</p>	AM/DR
3.5	SurveyMonkey	<p>DL (Comms 2015) bought £350 surveymonkey to use last year. Will be reimbursed in full. Price of this queried – how can we avoid these costs again? Works as a subscription monthly – must pay for 100-1000 responses per survey, which is £26 monthly. Last year also had excess charge due to people responding after the survey deadline. Used in Ball meal options committee elections etc. JS – are there cancellation fees? If not, open and close accordingly to minimise expenditure. Can only pay monthly, not per survey. JS to email USSU to see if we can use their software (used in student rep elections) to run first year rep elections, minimising costs further. If not, will look into surveymonkey again. To discuss results at next meeting.</p>	MH, LC JS
3.6	Varsity	<p>Southampton – third weekend in Feb (18th/19th). Southampton supposed to come to BSMS previously (3 years ago?) but dropped out. Next step: sponsors. GH/GM to create list of what to do for Varsity, keep committee in the loop</p>	GH/GM
3.7	#iamwhole	<p>Arranged by council, YMCA etc. Anti stigma campaign for next Monday. Promoting ‘wholeness’ and mental health awareness. Take and share photos in the I am whole t shirt. Alex Ransome from first year – trying to promote Tea & Empathy support group running – support network for medical students, events. Join the facebook group – promo on MedSoc.</p>	CW
3.8	Consent workshops	<p>CW emailed USSU, contacted Adele. Have to book a workshop. Timetabled into phase 1 or phase 2? Evening session best definitely for phase 2, phase 1 to discuss with Liz Kaye. Joint year 1 & 2 is preferable. Suggested that we offer both meetings to each, depending on which fits best</p>	CW
3.9	SGM	<p>1 issue for SGM. Welfare & liaisons vote. Other issues raised - 7 day cap on approval for societies funding. This will be put in societies handbook. Need to make sure constitution is constitutional – roles, aim, how we achieve that, rather than rules of the committee, to be</p>	

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3.10	Bulletin	<p>reviewed at a future date. Currently, need to be a MedSoc member to be part of a committee, but not to be part of a society. Societies contemplating changing this to be a member to take part in events. Societies and President to discuss with USSU ways of enforcing this and including other students.</p> <p>17th October – SGM. 18:00-20:00, lecture theatre. Encourage maximum attendance! CW to put in medsoc calendar HC to create event Meeting after SGM: 20:00 in seminar room.</p>	DR, AM, JB HC, CW
3.11	Sports results	<p>DS to put bulletin in chronological order</p> <p>AM – enjoy the sports info, but want to put results in the bulletin. Seems one-sided. Sports teams have been asked to email results, but haven't done so. Teams will be prompted by sports reps.</p>	DS GM/GH, DS
4.	Any other business		
4.1	First year reps	<p>Announce it week 4, campaign week 5, vote week 6, first meeting week 7. MedSoc members to go into lecture one time in week 4 wearing polos to advertise this. TS – can we do a promo video for MedSoc first year reps? Decided to use last year's videos as advertisement.</p>	All
4.2	Meal	DS organising	
5.	Date of next meeting	Mon 10 th Oct	HC

Minutes taken by HC