



Minutes

Tuesday 26th September 2017 – 13:00, BSMS Teaching Building 1.02

Present: Alex Taylor (AT), Alice Lagnado (AL), Amber Moys (AM), Bradley Stewart (BS), Cal Kenny (CK), Ellie Deane (ED), Gabby Alexander-Harvey (GA), George Le Bihan (GB), Harry Cross (HC), Honey Manso (HM), Humaid Ghorri (HG), Ibrahim Hamami (IH), Iain Peacock (IP), Joe Tan (JT), Josie Porter (JP), Kate Howell (KH), Matt Williams (MW), Rebecca Gill (RG)

Apologies: Ana Shahmiri (AS), Cal Barnes (CB), Megan Harrison (MH), Sophie Lloyd (SL)

Absent: Daisy Holmes (DH), Dan Sims (DS), James Barber (JB), Vivien Ngo (VN)

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business		
2.	Minutes of the previous meeting	The minutes for the previous meeting held on Friday 15 th September 2017 were approved.	
3.	Matters arising		
3.1	Grad ball	<p>KH/AL: Deposit needs paying for Graduation Ball so asking MedSoc to pay this deposit this week.</p> <p>Projected ticket sales cover the cost of a basic package (£14,500) and will need additional sponsorship for everything else</p> <p>Deposit is approx. £3,733 (25% total cost and remainder is paid throughout the year - 50% in January, 25% in May)</p> <p>Not disclosing location yet until deposit paid and venue confirmed</p> <p>10th year of graduates – reaching out to many sponsors as it is a special year</p> <p>170 tickets predicted (minimum required for venue) and this is expected to be exceeded as people bring + 1s and faculty – tickets will be sold from 28th March onwards (last exam) due to electives taking place after this date</p> <p>Usually £4000 is supplied from MedSoc but for 10th year of graduates could apply for more</p> <p>Money needed now to secure the date</p> <p>HC: Vote on whether to give the 5th Year reps this money to secure their deposit = unanimously in favour</p>	5 th year reps to present fully on 09/10/17
3.2	Trauma Conference and Sports Day/ Meal	CK: In the past few years the trauma conference has clashed with the sports meal. When securing the date in the MedSoc	



		<p>calendar they have asked that this does not happen again and no events are booked for the same day or the day before. Therefore, could the meal be moved? HC: Yes we could easily avoid using that Friday but May is full of other events (Medic Revue, Sports Day, PaedSoc Conference, RAG week, Hustings) so it is impossible to avoid a clash completely JP: 12th May = Sports Day and 25th May = Sports Meal and this was said to HC in August MW: Could it be done another time of year completely? JP: Sports meal is usually times so the handover of Sports Reps happens at the meal HC: Sports Day date needs to be given to the faculty ASAP CK: Trauma booked their date on 1st September so in theory “got in first” so that should be honoured RG: They can book their date and keep it but they can’t define what events also take place around theirs in such a busy month GB: And in reality there would only be a small overlap of people who would want to go to both AL: We could have 1/2nd June as the Sports Meal and the last social of the year (week 7)</p>	<p>RG to find out what’s events take place in May and sort out clashes with CK</p>
<p>3.3</p>	<p>BSMS African Caribbean Society</p>	<p>HM: An application has been sent in for a smaller scale society to work in collaboration with the Sussex society which already exists MW: Are Sussex ok with us setting up a society which already exists? HM: Run the application through MedSoc first for approval then take it to Sussex HC: Then MedSoc can argue it is worthwhile if Sussex disapproves but they don’t need to be an official society to operate HM: They want to be a society so they can organise events such as a fashion show</p>	<p>RG to post the application form on the MedSoc Committee Facebook group for reading and decision</p>
<p>3.4</p>	<p>Advertising</p>	<p>HC: When someone emails asking us to send information out to all students what’s the difference between doing them a favour to help them out and charging them for advertising? MW: Have been asked to add things to the weekly bulletin (eg external conferences) KH: It should depend on who is asking HC: It should be done on a case by case basis as decided by the committee AL: We should help out other medical schools like we would expect them to do for us but not businesses – they should have the money to pay</p>	



3.5	Penny's Book	<p>KH: Using opportunities from external businesses to boost your CV is discouraged by the medschool as if you organise electives through other companies you can't apply for grants AL: Businesses should pay off their own back</p> <p>HC: Penny has asked us to post about a book to help students survive medical school and we would get a cut of the sales in return. She has also offered £100 if we sell the most Likelihood is that we are unlikely to do so, we are therefore unlikely to gain much from this All committee in agreement</p>	HC to respond to Penny
3.6	Unrest - Movie Screening	<p>HC: Offer to put on a screening of Unrest (about fibromyalgia) in the lecture theatre Costs £300 to put on because it's still in the cinema and we could have external speakers come in However, this is a lot of money for a single event that we would not charge money to attend AL: More of a society specific thing but societies are unlikely to have the budget either</p>	HC to ask other departments if they are interested
3.7	Hockey minibus license	<p>HC: Funding has been requested for a minibus license to go on tour with hockey GB: Now the teams travel in multiple cars and guess petrol costs and the team chip in It may be possible to hire from a company (age limit 21) KH: Concern about the distraction of the whole team in one van and possible driving after nights out JP: How would it work with insurance? (maybe need to be 25?) JT: Would you then need to offer the same for other sports? MW: Licenses cost £150 per person CK: What happens when the student graduates the older they are the sooner this will be AM: Could you pitch to the team members and ask if they would be willing to chip in as for petrol money but now for the license? JT: Could MedSoc part fund it?</p>	Sports reps to find out what the actual cost of this would be
4.	Any other business		
4.1	De-brief from freshers' week	<p>JT/ BS: Relying on native is not a good idea as they were always too busy (especially Wed – Toga Night) Native were good for wristbands and booklets but prioritised Brighton and Sussex freshers over BSMS HC: Have a meeting with Native to say it wasn't as good as we were expecting Overall it was big success</p>	JT/BS to write a list of things that went well and what they would do differently

MinutesTuesday 26th September 2017 – 13:00, BSMS Teaching Building 1.02

4.2	Calendar proposals	<p>All finances need sorting by the end of this week (brunch especially) BS: Bowling was also a good addition to the events and was very popular JP: Do Sports receive a cut of the money made for organising Wednesday night– share of organisation (to be sorted by AT/HG once spreadsheet sorted)</p> <p>CK: Please send all dates to me (especially socials) so there are minimal clashes. Also applies to sports and balls HC: Try to know when the socials are in week 1 of each term and email to CK</p>	Treasurers to finish Freshers' Week spreadsheet and calculate any money owed to medsports
4.3	Medical Society Conference 2017 (Manchester)	<p>HC: We need some representatives to send on the 4/5th Can request funding for it MW: Willing to drive as long as reimbursed AL: You can get up to £300 each for conferences from BSMS HC: Tickets sales end next Friday - £35 each (again can be reimbursed)</p>	
5.	Date of next meeting	09/10/17	

Minutes taken by RG