



Minutes

Thursday 22 September 2016 – 17:30, Mayfield House

Present: CB, CW, DR, ES, GH, GM, HC, JB, LG, LC, MH, TS, HCr, DS, GP

Apologies: Alex Parr (AP), Anna Manso de Zuniga (AM), James Scott (JS), James Willans (JW), Matt Holmes (MH), Max Bullock (MB), Megan Sambrook Smith (MS)

Absent: FK, JS, YN

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business		
2.	Minutes of the previous meeting	The minutes for the previous meeting held on 9 th September 2016 were approved.	
3.	Matters arising		
3.1	MedSin funding	<p>MedSin asking for funding for future conference. National & international society. 3 years a society at BSMS. Applied to host MedSin autumn weekend, coming up on 15-16th October. This year's theme: gender equality and health. Good opportunity to grow BSMS MedSin & for students to get involved at a national level. Training workshops & talks by external speakers.</p> <p>Checkland building – awaiting confirmation; workshops, training, social Sat evening. Host students from around the country. Food, travel subsidiaries, venue out of hours. 60-80 attendees</p> <p>£1500-1600 total, £15 event ticket, £10 from those far away, cheaper tickets for those hosting. 60 attendees = £1000, so short of £500. In contact with USSU, but can't get any funding until week 3-4 (waiting on societies committee formation), MPU, MPS have also been applied to for money. Applying for £200 from MedSoc.</p> <p>Last year, spring event was held in Norwich, autumn was Cardiff. Norwich had large proportion funding from Students Union, rest was from ticket sales.</p> <p>JB: how much money can USSU give? Big opportunity for them</p> <p>ES: can you get money from USSU and Uni of Brighton SU - £200 from each possibly. Each society entitled to £150, so extra £50. Deadline for funding debated. Will decide by Thursday next week how much funding they will get – maximum £200 (not including the £150 each society gets).</p> <p>MedSin: have tried for funding from Brighton, in previous</p>	



		<p>experience has been very difficult to get funding from Brighton. BSMS has covered costs of travel previously, but encourages societies to apply through MedSoc initially. Was hoping for the £200 as extra to be able to apply for more events later on in the year. 60-80 people is an estimation of number that will attend.</p> <p>Structure of weekend is set by national committee, so there's things for both those able to vote and those who cannot. Open to everyone to attend, but not much publicity.</p> <p>GP suggests funding from the medical school as the Dean is keen to encourage conferences.</p> <p>Final decision: committee to vote on the matter at next meeting & to let MedSin know by following Thursday</p>	<p>JB</p>
3.2	Ground rules	<p>Ground rules: Send Helena your apologies. Not acceptable to not provide apologies for absence. (After keeping chatting to a minimum) Please only one person at a time speaking. Please let the committee know if you're finding things difficult, we are here to help, don't just soldier on. Feel free to voice your opinions, you will be listened to and respected.</p>	
3.3	Freshers recap	<p>GP: well done. More people included than before – non-alcoholic score cards went down well. 12 new people for ISOC. Paramedics had low turn out because they didn't hand the list out in time. Main issue was timing for paramedics – too early in year. Nurses was problematic because 2 main groups – those with children, those who are younger. For future healthcare socials – try different degrees e.g. biomed.</p> <p>Email James with details about taxis from beerienteering.</p>	<p>ES/CB for future All</p>
3.4	Monthly bulletin promotion	<p>ES: plan to advertise non-medsoc socials monthly that people may be interested in, trying to compromise by catering for more people this way. Potential of side revenue by promoting certain events from certain promoters. Highlighting specific events on a calendar that we would use anyway in order to gain some extra money. Aim is to be transparent, and well established. Advertisement rather than selling the event. Part of the transparency would be a disclaimer. Not discussed yet with clubs, waiting for committee response.</p> <p>LC: those willing to promote events may want you to sell tickets</p> <p>GP: selling discounts vs. advertising. Will the costs be in together – would they want us to do this if they are already giving us deals?</p> <p>HCr: do only 1 event a month</p> <p>DS: meet with no expectations, see what happens. Could be included with weekly bulletin on the week events occurs on</p>	<p>ES/CB</p>



3.5	The Globe	ES talking to manager of the Globe re: future drinks deal specifically for those in older years. Awaiting confirmation	ES
3.6	Winter Ball	Advisory vote to be taken on the second year facebook page to see thoughts on whether raising winter ball tickets to £45 (from £40) is fine.	ES/CB
3.7	UGTM reviews UGTM contract implementation	DS – UGTM sponsorship. 4 posters for MSB. 6 committee members to read each book & to write a short blurb for each book. Small blurb (~250 words). Deadline for blurb is end of October. 3 focus groups for set tasks by sponsor. Lots of interest from committee.	DS
3.8	Varsity date	GH: big date in calendar. Around Easter. Southampton term dates = 30 th Jan-17 th June. Southampton don't want March. End of Feb is looking promising. 18-19 th /25-26 th Feb will be pitched to Southampton. Check when Varsity is for Sussex/Brighton. Gus doesn't want end of Feb because Southampton rugby is better than BSMS rugby (may get to NAMS)	GH/GM
3.9	Wristband sales from Weds	GH: sports social supposed to fund sports, so can sports get the money from wristbands? LC - £69 from wristbands. Expenses from that night (cups) JB: either look at budget and work out exact amount OR just give you proceeds. Waiting on all figures, LC & MH will work it out when figures are in. Reasonable for Sports to have the money from Sports night. GP: possibly divide some of the profits into med sport from Freshers week. Freshers budget to be reviewed in the next few days to decide this.	MH/LC
3.10	Vote/approve Sports & exercise medicine	New society out up by Alec Saunders – stall at freshers fair but no one present to represent the stall. Joe Ogden-Newton, Alec Saunders, Gani Nurendi. Society pending approval	AM/DR
3.11	Vote/approve BakeSoc	MedSoc constitution means that everyone can be part of any society, but committee has to be MedSoc members. Brighton Uni have a cooking soc but it is cooking class – enough difference between these to work. BakeSoc want a social aspect, raise money for charity. DR would prefer this BakeSoc to be affiliated with medsoc. Vote on approving: 14 yes, none against/abstained.	
3.12	HWTB deposit	£1500 deposit for Stanmer House, taken off final bill when have numbers and final costs etc. Approved by committee	HCr MH/LC

Minutes

Thursday 22nd Sept 2016, 5:30 Mayfield House



4.	Any other business		
4.1	SGM	Will happen at some point	
4.2	Dos/don'ts for written handover for next year's committee	Start making notes to give advice to those in next year's roles – anything you've thought of as challenging etc.	
4.3	Ski trip funding	Next meeting	
4.4	What are we doing w/ freshers photos	Email to JS/HC	JS/HC
5.	Date of next meeting	Tuesday 27 th Sept	

Minutes taken by HC