



Minutes

Monday 21st May 2018 – 6pm, Lecture Theatre (AEB)

Present: Alicia Paessler (AP), Amber Moys (AM), Bradley Stewart (BS), Cal Barnes (CB), Cal Kenny (CK), Dan Sims (DS), George Le Bihan (GB), Harry Cross (HC), Honey Manso (HM), Humaid Ghorri (HG), Ibrahim Hamami (IH), Joe Tan (JT), Josie Porter (JP), Matt Williams (MW), Vivien Ngo (VN), Ziqiao Qi (ZQ), Alex Nye (AN), Farazi Virk (FV), Rabiah Neerahoo (RN), Dasha Pospelova (DP), Sue Sivathas (SS), Zahra Kahn (ZK), Mohamed Yusuf (MY), Luke Pritchard (LP), Alex Ransome (ARa), Ava Rietdyk (ARi), Ollie Pentz (OP), Danny Ray (DR), Fergus Wilkie (FW), Mo Shahin (MS), Francesca Lockyer (FL), Candice Rademaker (CR), James Lee (JL), Maya Berger (MB), Wes El-Mahmudi (WE), Dan Sims (DS)

Apologies: Daisy Holmes (DH), Ellie Deane (ED), Humaid Ghorri (HG), Ibrahim Hamami (IH), Rebecca Gill (RG)

Absent: Alex Taylor (AT), Alice Lagnado (AL), Ana Shahmiri (AS), Daisy Holmes (DH), Ellie Deane (ED), Gabby Alexander-Harvey (GA), Iain Peacock (IP), James Barber (JB), Kate Howell (KH), Megan Harrison (MH), Sophie Lloyd (SL), Henry Graham-Rack (HG)

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business		
2.	Minutes of the previous meeting	The minutes for the previous meeting held on Wednesday 2 nd May 2018 were approved.	
3.	Matters arising		
3.1	Re-running for positions	JT: There had been complaints regarding the transparency of some society elections. Some societies had also missed the deadline for survey monkey and people were unsure what to do in this situation. Unsure if anaesthetics committee could stay same but just re-elect new positions. AM: situation sorted now. JT: Neuro weren't re-electing and unsure if new societies rules should apply to this. HC: technically it is a new society so need continuity to ensure it is properly set up. In these situations it is important to be able to ensure stability and avoid confusion, especially when communicating externally. Should this rule be written down if they have been open a year they need a new committee or do they get to keep the same? CK: Tea & Empathy didn't re-elect and kept same committee but with different roles. Suggested not forced re-election but people can also leave if they wish to. JT: can be good to stay on	



		<p>but this could be justified in the manifesto. CK: need to make sure it is fair and that not only one person gets to stay on. AP: could do 18 months to incorporate key times. LP: doesn't matter when the start date is as long as people are aware. MS: MedSoc could have a rule where they recognise for a minimum of 12 months at time of election, then candidates must re-run. JT: Maybe if a society was established in first-term then they need to re-elect, but if in term 2 or 3 then they don't. CB: important to look to see if this would present a problem next year. AM: could allow just president to stay on to maintain connections. JL: is the 2 months extra significant enough? CB: it is the most difficult. HC: important for handovers. MY: it is important to consider a society's progress over the year, especially the uptake, so better to do case by case. HC: this has always been the case previously but could help in the future to have ground rules. Decided it is important for societieis reps next year to decide and make this clear in the society president presentation next year.</p>	
3.2	Survey monkey	<p>CK: medsoc pays £35 a month when needed for it (eg cocktail social). No one realised membership caps at 1000 replies and after that it is 15p for every extra reply. Meant we paid an extra £185 this year. During election exceeded amount by 1026 replies which meant cost extra 158 pounds. Typically bought 4-5 times a year. Suggested paying annual price instead which would cover next years election. JT: useful for freshers. HC: useful for feedback on medsoc. MW: useful for conferences. CB: If we pay for annual there will be a £90 discrepancy but would mean having luxury of using it whenever needed. Could also save this money and source different ways of doing it but with possibility for complications. Went over allowance by 1200 in previous year during elections. Decision made to go for the annual student plan but give MS a week to find alterntive (before deadline on 5th June for company to cancel subscription)</p>	
3.3	Subsidising MedSoc Membership	<p>CB: discussed at student fairs fact that number of students from widening participation backgrounds will be increasing at the medschool. MedSoc fees are also rising from £45 to £50. Important to provide subsidy for students who might need it. Problem is that medsoc can't deal with this private information so has to be through student support. Suggestion to do this through the same system as the travel fund provided in year 2.</p>	<p>CB to ask about number of 2nd years currently eligible for travel funds to estimate number of subsidies medsoc</p>



		<p>Problem is this isn't started till year 2 so would need to contact Brighton Uni to get the list transferred to student support sooner. GB: could set aside a certain amount each year and then split between those applicable. HC: this is similar to what is done at balls. FL: could be difficult though as next year and year after number increasing so would need more funding. HC: could reduce membership to £25 for these individuals? Or reduce by £10? JL: could money donated to medsoc not be used such as the hardship fund at sussex uni? AP: could be good for CB to ask about how many 2nd years get travel funds now to estimate how many medsoc should expect to cater for. HG: is there any record of a medsoc membership not being bought because of income? HC: survey showed finance was the biggest barrier to being involved in medsoc. CR: £25 would be good but big commitment. Maybe better to start with £10 off. AR: would people who have already paid but are eligible be refunded? HC: discussed with faculty that they wouldn't as they have already paid. CB: important to inform freshers before arriving about where their money goes, where to apply if eligible for subsidy and when the subsidy reimbursement would be.</p>	would need to provide in future.
3.4	Phase 1 drinks budget	<p>JP: Iain wants £200. HC: costings need doing for what is needed. CB: sent a list of remains of cocktail social to Iain. HC; £200 should be sufficient. Also important to look at people not drinking and non-alcoholic drinks available when budgeting. HC: important for others to help on the day when preparing for it eg chopping up fruit, fridges, buckets, ice. CB also has ice buckets which can be used.</p>	
3.5	Post-KT Funding	<p>JP: IP inquiring about money (possibly £200-300) for barbecues and refreshments for after 2nd year KT. Plans for if good weather, to go to beach with food and refreshments. CB: last year's boat party didn't get any money. Charged people £10 each and used extra for refreshments. JP: IP was thinking about charged for wristbands, gaining free club entry and using rest for refreshments. CK: important to make sure inclusive for those for those with extra time. CR: a lot of work with own revision on top of wristbands as well. HC: won't give them money as never have done in previous years.</p>	IP to work out costings and feedback these
4.	Any other business		
4.1	4th Year Volleyball	<p>VN: enquiring about money for volleyball for 4th years. CB: costs £22 an hour. HC: paid for 4 courts last year and made £2 profit. Recommends 4th year reps getting everyone to pay again this year if happy to do it. CB: £2 wristbands and then if</p>	

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4.2	Committee Advisor	not got enough money bring issue back to medsoc. HC: VN needs to buy courts before collecting money. Constitution states to have current president act as committee advisor in the following committee, unless committee vote against this. 13 voted for HC. 1 voted to elect someone else. 0 abstained. Decision: HC to act as committee advisor.	
5.	Date of next meeting	TBC	

Minutes taken by AN