



Minutes

Thursday 19th April 2018 – 18:00, Lecture Theatre (AEB)

Present: *Alicia Paessler (AP), Amber Moys (AM), George Le Bihan (GB), Harry Cross (HC), Humaid Ghorri (HG), Iain Peacock (IP), Josie Porter (JP), Rebecca Gill (RG), Sophie Lloyd (SL), Ziqiao Qi (ZQ).*

Apologies: *Alice Lagnado (AL), Ana Shahmiri (AS), Cal Kenny (CK), Daisy Holmes (DH), Dan Sims (DS), Ellie Deane (ED), Gabby Alexander-Harvey (GA), Honey Manso (HM), Ibrahim Hamami (IH), James Barber (JB), Kate Howell (KH), Matt Williams (MW), Megan Harrison (MH), Vivien Ngo (VN).*

Absent: *Alex Taylor (AT), Bradley Stewart (BS), Cal Barnes (CB), Joe Tan (JT).*

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business		
2.	Minutes of the previous meeting	The minutes for the previous meeting held on Friday 16 th March 2018 were approved.	
3.	Matters arising		
3.1	Sports' Day	<p>GB: Probably need to cancel this as an event through lack of interest and teams not being free. Might have hockey, football and maybe 7s rugby. But rugby are playing doctors later on and mixed football tomorrow against faculty so most teams are doing their own thing.</p> <p>HC: Could encourage people to come and support but not necessary to organise drinks and a picnic etc</p> <p>GB: Effort can be put into sports' meal instead and making sure we do this better this year. It was in the calendar early and we told all captains there was just limited interest.</p> <p>HC: Could we ask any societies if they wanted to organise a rounders match as a fundraiser and see if Netball can organise something like Phase 1 v Phase 2?</p>	AM to post on Facebook asking about rounders and reminding people to return handover forms
3.2	AGM	<p>HC: Everyone needs to create a short presentation explaining what the role is, what went well and what didn't go well. We want the meeting to be fast paced and exciting. We've said people need to attend to run but we can say people can let us know if they're interested in running but can't attend. They must contact the person currently holding the position they're interested in and have a conversation about what they missed.</p>	<p>All committee to send RG presentations by Sunday night at the latest.</p> <p>RG to sort the running order of the AGM</p>



<p>3.3</p>	<p>Hustings</p>	<p>HC: We want people to attend the AGM on 23/4/18 and for them to express interest by sending a maximum 400-word manifesto to RG by 2/5/18 and then Hustings will be held on 11/5/18. After the AGM (and even in the run up to it) everyone should post their role descriptions on Facebook to build hype. AP: We should post all our hustings videos too but spread them out so it's not overwhelming. HC: If we don't get enough people applying for every role then we have time to advertise and make up numbers. In week 4 we can meet to sort timings for Hustings. What do people think about moving it back to a Friday? MW said people might want to go home but it is the weekend after a bank holiday so we might be ok. IP: People always ask us to stop having socials on weekdays, so I think people will prefer this. RG: Last year it was on a Tuesday and I missed the start because we all had clinical. HC: EMSoc asked us specifically not to hold a social the night before their Conference so I will check it is ok with them first and if not we can hold it after the Conference on the Saturday. We also need to think of questions for the applicants and wear our polo shirts. We'll have a week of voting afterwards then a meeting with both new and old committee plus faculty to say what we did this year and what problems we had (week 8). We ideally want the handover to be relatively early so Sports Reps can handover at Sports Meal and the new committee can use the summer to get organised.</p>	<p>Societies to organise snacks</p> <p>All committee to read role in constitution over the weekend and send any changes to RG who will list them as in a presentation</p> <p>Sports to make a funding advice document</p> <p>HC to run the Hustings date by EMSoc</p> <p>MW to create a formal written handover template that can be used year after year</p>
<p>3.4</p>	<p>Sponsorship</p>	<p>Moved to next meeting due to absence</p>	



4.	Any other business		
4.1	Top Society Award	HC: Once all the society forms have been returned then we can review them all and come up with a top three that all students can vote for. The Top Society 2018 will receive a voucher. All in agreement.	
4.2	Committee meal	HC: The committee usually has one final meal at the end of the year which this year will be on 2/6/18 HG: We probably do not have the funds to subsidise this HC: And it isn't a good use of MedSoc money when we would not subsidise other societies for committee meals All in agreement	
4.3	Beach Volleyball	(AS requested to discuss a trip to play beach volleyball) HG: Would be a good thing to do here in Brighton before the summer term ends HC: There's no need to go any further, we did a similar thing after exams last year and hired courts for a few hours and by asking people to contribute made most of the money up. This is potentially a good event for RAG to organise?	SL to talk to the Sussex volleyball captain about a possible future event
4.4	Phase 1 Drinks	IP: Usually happens on the last day of teaching in Year 2, the best date for this is 8/6/18. HC: It is usually organised with the new social secs who help out on the day. The bulk of the organising is still done by the social secs.	
4.5	Murmur	AM: Would MedSoc like to contribute to the first edition of the Murmur? HC: Would be good to include some of the things we did this year and maybe include some things about sports too SL: I could give a RAG fundraising total for the year so far	MW to supply AM with a piece about MedSoc CK to put all dates mentioned in these minutes into the MedSoc calendar
5.	Date of next meeting	23/04/2018	