



Minutes

Sunday 19th June 2016 – 17:00, The Globe

Present: Alex Parr (AP), Henry Graham-Rack (HG), James Lee (JL), James Willans (JW), Jenny Scott (JS), Mani Jayamurthy (MJ), Phillipa Wright (PW), Meggie Sambrook-Smith (MS).

Apologies: Alec Saunders (AS), Ayesha Raheem (AR), Daniel Sims (DS), Dom Lowcock (DL), Fraser Kenny (FK), Gemma Hawkey (GH), Harry Cross (HC), Jonathon Stone (JS), Lauren Clark (LC), Louisa Woollen (LW), Matt Burton (MB), Neil Calderwood (NC), Nick Greenslade (NG), Rachel Wilson (RW), Ravi Mani (RM), Ruairi Conway (RC), Jaz Dhedli-Singh (JD), Greg Pluck (GP), Max Bullock (MBu)

Absent: N/A

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business		
2.	Minutes of the previous meeting	The minutes for the previous meeting held on 30 th May 2016 were approved.	
3.	Matters arising		
3.1	End of year 3 event	<p>Following the success of half-way-there-ball, there was £750 left over as profit. 3rd year reps are trying to arrange an event where that money can be spent back on their year.</p> <p>MedSoc did sponsor the ball, and the money was put back into the MedSoc account. Props and other things purchased for the ball have been sold and there is also this cash that was returned to MedSoc bank accounts.</p> <p>Picnic in the park (Queens park) on 7th July, 12:30-5pm. 120-150 people in their year, realistically will be more like 100 attendees. Buffet style food- preferably not charging anything to attendees. Would like to hire a gazebo (Around £65) Forms have already been filled out for to the council (21 to pay to be able to drink alcohol in the park)</p> <p>Overall predicted costs so far have come to: £250 for food and Pimms £65 for gazebo £21 for alcohol use £125 for booking the public land- however this is under query as it may in fact cost nothing.</p>	

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		<p>PaedSoc are offering their services to arrange the food etc. so 3rd year reps won't have to do anything.</p> <p>PaedSoc would like to make some money from this event, selling cakes etc and then left over money from the event from the budget would be donated to PaedSoc. Would be good to have a donation bucket. PaedSoc will pay for the event and then be reimbursed.</p> <p>There has been a request for a night out after this as well. If it rains there needs to be a contingency plan.</p> <p>AP would suggest keeping the money in a grad-ball pot, but as it is technically money made by third years, they have rein over the money. A free event for attendees is a great idea for the money to go back to those that raised it. It ideally is a third year event but when advertised will be offered if others would like to attend.</p>	
3.2	4 th year event	<p>13th July- this is the definitive end of 4th year. MJ has been calling around to arrange venues and number 32 is a possibility. There has been difficulty procuring the location. They require a £100 deposit. The event is just drinks, formally dressed. This would be cost neutral and MJ will try and arrange some drinks deals. MedSoc will cover the deposit.</p> <p>Ideally there needs to be something more special for incentive to go. We need to get some opinions of what year 4 would like from the event. MJ to make a poll. It has been recommended that the Brighton Music hall could be used. This would obviously cost money but ideally it would be cost neutral for MedSoc.</p>	MJ
3.3	UGT website and Facebook photos	UGT logo needs to be added on the website and on promotional material. JW to discuss with DL.	JW and DL
3.5	Committee advisor	We need to ask for manifestos from those running for the advisor role, survey monkey to be set up so we can vote anonymously. JL to advertise.	JL
3.6	Grad ball money deficit	There was a request for emergency funds for the costs that was due to administrative error. The money was given to 5 th year reps following the vote on Facebook.	
4.	Any other business		
5.	Date of next meeting		

Minutes taken by JL