



Minutes

Wednesday 18th May 2016 – 18:30, AEB

Present: Alec Saunders (AS), Alex Parr (AP), Ayesha Raheem (AR), Daniel Sims (DS), Harry Cross (HC), James Lee (JL), James Willans (JW), Henry Graham-Rack (HG), Phillipa Wright (PW), Dom Lowcock (DL), Fraser Kenny (FK), Ruairi Conway (RC),

Apologies: Gemma Hawkey (GH), Jenny Scott (JS), Jonathon Stone (JSt), Lauren Clark (LC), Louisa Woollen (LW), Mani Jayamurthy (MJ), Matt Burton (MB), Meggie Sambrook-Smith (MS), Neil Calderwood (NC), Nick Greenslade (NG), Rachel Wilson (RW), Ravi Mani (RM), Jaz Dhedli-Singh (JD), Greg Pluck (GP), Max Bullock (MBu)

Committee elect present: James Barber (JB) Tom Sorrell (TS), Elliot Sharp (ES), Gus McCarthy (GM), Gemma Hayward (GH), Liam Cole (LC), Megan Harrison (MH), Anna Manso de Zuniga (AM), Helena Cook (HC), Callum Barnes (CB), Lewis Gregory (LG), Chloe Woolley (CW)

Guests: Anita Bhahirathan (AB)

Absent: N/A

| | Agenda item | Notes and actions to be taken | Person responsible |
|-----|--|--|--------------------|
| 1. | Committee business | Welcome to the new committee! | |
| 2. | Minutes of the previous meeting | The minutes for the previous meeting held on Friday 13 th May 2016 were approved. | |
| 3. | Matters arising | | |
| 3.1 | Committee meal subsidy | Amount that should be subsidised is to be voted on. Suggestion is £15 per head. Last year it was only the mains that were paid for. Discussion that this figure is reasonable, it is in line with what was paid for last year. Unanimous vote from current committee. | |
| 3.2 | MedSoc stall for open days | 3 open days, 24 th June, 1 st July and 8 th July. There is availability for 2 committee members for the stall. The medical school will pay for this, and to set up the day before. AP and JW have volunteered to do the 24 th June. Hours are 8-5pm. JW to put a committee poll and people can out their availability, then names will be pulled out of the hat for who will do it. | |



| | | | |
|-----|--|---|-----------------------------------|
| 3.3 | Societies/Sports presentation and promotion | <p>Refreshments will be supplied for attendees. Budget of £75 has already been agreed. The VAT has pushed over the amount to £81.50.</p> <p>Unanimous vote that the extra £6.50 will be covered by MedSoc.</p> <p>-HG and PW are putting together a running order. There will be a presentation from vice president (on funding and Sussex's leaves), the dean, societies reps.</p> <p>-To cover the voting system, run through the handover for example how to re-affiliate. We need to be more clear about what we do and don't fund in the handbook.</p> <p>-Springboard grants- to be included in the societies talk.</p> <p>-To talk about societies handbook and affiliation form at the societies meeting.</p> <p>Sports teams are only really attending to let us know what kind of funding they will need for next year, and the dean will be around if they would like to discuss any matters with him.</p> <p>HG and PW to post running time into the presidents group. Also to have an attendance sheet.</p> <p>To give a feedback form at the end of the session. PW and HG to organise</p> | <p>HG and PW</p> <p>HG and PW</p> |
| 3.4 | Allocation for Deliveroo funding to Revue | <p>Deliveroo have expressed interest for sponsoring the Revue. They'd like to get some advertising out. They are giving £200 and 3x £75 vouchers by raffle.</p> <p>Issue raised that profits from the revue go towards a meal for participants.</p> | |
| 3.5 | Sports Meal | <p>Money has come from SportsFed cards. Need SportsFed card to come for the meal, and some sports teams have not responded. We do know who haven't got SportsFed cards and the problems is they may just turn up to the meal without the cards.</p> <p>This is quite unfair on those that have paid, and it will be difficult to turn people away. It is most likely the older years that haven't got SportsFed cards. We could charge more at the meal for those that don't have the cards. An email could be sent that people without SportsFed will be charged, with the help of team captains to enforce this. This would mean we would have turn people away on the door.</p> <p>One suggestion that if no SportsFed card, then they cannot play, or attend the meal. We could have the dean talk at the societies meeting about this.</p> | |
| 3.6 | Societies election post collation | <p>All of the new pleas for committees are going to the MedSoc page. We could send email to direct people to a list of committee posts</p> | |



| | | | |
|------------|---------------------------|---|---------------------|
| | | <p>which will be on the MedSoc website.</p> <p>For elections, voting needs to be agreed upon. Societies reps suggest blind manifestos for sitting committees to vote on. This would avoid pleas on the MedSoc page and although it would not be democratic, it would mean it's not a popularity contest. This could also be discussed at the societies meeting, however ideally it would be better to present how we would prefer it to be run.</p> <p>This gets rid of the need for survey monkey which will make simpler.</p> <p>250 words is not a lot to be able to sell yourself, and a great manifesto may not translate to a good committee member. Sussex and Brighton universities both collate manifestos and then have voting links at the bottom. They are not blind and this may work for the better.</p> <p>Democratic is logistically hard but would probably be more fair. A big email, with a list of the links for each society could work if we keep it democratic. Stopping people voting twice is a problem.</p> <p>Vote for which option is preferred: Blind (within a committee)- 5 Survey monkey- 7 Abstain- 0</p> <p>Motion carried- Survey monkey is how we will do it this year.</p> <p>-If people don't do it this way, societies will not receive funding. We would like each society to make their own surveymonkey and send links to IT and Comms. On the other hand, we could have all manifestos sent to IT and Comms and MedSoc runs the elections. Although more work, this would better regulate the election.</p> <p>Dates have been suggested to open voting from 31st May to close on Friday 3rd July to send out results for 2nd. All manifesto deadlines by 27th.</p> | |
| <p>3.7</p> | <p>Lucky Voice</p> | <p>Permanent MedSoc deal has been proposed for Lucky Voice in Brighton. The night was not as successful as suspected within RAG week. At the moment, MedSoc promo code, and £1 a night from Sunday-Wednesday. Would reduce deposit from £40 → 30. Could haggle for £20 instead. For this they would like a page in the Fresher's booklet, however this is usually charged at £100 a page. If we are offering the booklet page, we would ideally like some promotion.</p> <p>RAG president to continue negotiations, to offer a half page for £50, £100 for a whole page as this is what we normally charge.</p> <p>The promotion of the deal would ideally start in September, however,</p> | <p>DS</p> <p>DS</p> |



| | | | |
|-----|---|---|----|
| | | the deal will exist from now. The rep is worried that if it advertised now then the advertisement will have worn out by September. | |
| 3.8 | Pitch for new society (Anita Bhahirathan) | <p>New society idea is “Happy”- already exists in other universities. Similar to Teddy Bear Hospital, but instead to teach about lifestyle advice and obesity etc.</p> <p>There are already a few different societies that attend schools and it there is a suggestion for the societies meeting to discuss linking the societies together, as it is usually a similar pool of volunteers. A lot of these societies are already affiliated with national societies. There is already a lot of confusion about the different societies and this might complicate things. This could be put in a booklet separate to Freshers’ Booklet.</p> <p>The idea is it would be BSMS specific but if others had DBS checking then they would still be welcome.</p> <p>Would need to fill in the societies form, with a president, secretary and treasurer ready for the new committee.</p> | |
| | Unofficial guide books | <p>We would like to order some more books from the company. We have some pending orders and we need to order some more to satisfy orders. Any not sold at the end of the year will be bought back at the price we paid.</p> <p>So far there has been a lot of work involved, for £350. Ideally we would request more for the next academic year.</p> <p>More stock is being delivered this weekend. Storage is yet to be arranged as they are being kept at the houses of committee members.</p> | |
| 4. | Any other business | <p>Careers talks- not great attendance this year, next year there is more scope for societies to get involved, for promoting etc.</p> <p>Still awaiting payment for some advertising in freshers booklet this year. Treasurers are following this up with freshers reps.</p> <p>Societies funding request from DanceSoc. Where they are spending money is for things like awards, and thank you gifts. To be voted at next meeting.</p> | RC |
| 5. | Date of next meeting | Monday 30 th May 7pm The Globe pub, Middle Street | |