



Minutes

Thursday 11th February 2016 – 19:00, Checkland Building, C218

Present: Alec Saunders (AS), Alex Parr (AP), Ayesha Raheem (AR), Fraser Kenny (FK), James Lee (JL), James Willans (JW), Harry Cross (HC), Rachel Wilson (RW), Ruairi Conway (RC)

Guests: George Saw and Holly Flemming (On behalf of EmSoc)

Apologies: Daniel Sims (DS), Dom Lowcock (DL), Gemma Hawkey (GH), Henry Graham-Rack (HG), Jenny Scott (JS), Jonathon Stone (JS), Lauren Clark (LC), Louisa Woollen (LW), Mani Jayamurthy (MJ), Matt Burton (MB), Meggie Sambrook-Smith (MS), Neil Calderwood (NC), Nick Greenslade (NG), Phillipa Wright (PW), Ravi Mani (RM), Jaz Dhedli-Singh (JD), Greg Pluck (GP), Max Bullock (MBu)

Absent: N/A

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business	<p>AP to compose list of what we currently charge for each sponsorship item to send to Zeshan at The Unofficial guide to Medicine to choose which items he would like for the money he would offer:</p> <p>AP has compiled a list of the costs of sponsorship and sent them to Zeshan. Awaiting confirmation from him.</p> <p>AS and AR will be attending student affairs meeting.</p> <p>AP, JW, RW, RC, JL and PW to attend meeting with USSU on 24th Feb, 9-11am.</p>	
2.	Minutes of the previous meeting	The minutes for the previous meeting held on Friday 5 th February 2016 were approved.	
3.	Matters arising		
3.1	Emsoc	<ul style="list-style-type: none"> • 6 talks from doctors in the field. Speakers include: <ul style="list-style-type: none"> ○ Dr Galloway ○ Dr Dhesani ○ London HEMS ○ Possibility for some military doctors • There will be up to 8 afternoon workshops including: <ul style="list-style-type: none"> ○ KSS Air Ambulance Moulage/scenario ○ Anaesthetic Soc RSI ○ Nurse practitioners at RSCH- Wound closure ○ Some input from other societies for workshops. • Date: Weekend after week 6. Saturday 21st May, 8:30-17:00. 	



		<ul style="list-style-type: none"> • The point of the event is fundraising for charity, the charities are yet to be confirmed. • Targeting not only BSMS but paramedics, nurses, Sussex trauma network and St John’s Ambulance. Any interested students are welcome to buy tickets. • Lunch will be provided, potential for Subway or even Deliveroo if the contract is finalised in time. • Last year there was a raffle in which the prize was a work experience day with London HEMS, and they will be trying to acquire this again. • Ticket prices to be £20 but reduced to £15 for MedSoc members only. It has been more expensive in previous years. • Expenses expected to total £1300 based on previous years. • Sponsorship from Wesleyan who have given £100. MDU also in the pipeline. Other potential sponsors have been approached, however nothing confirmed. • Last year 110 attendees and they’re expecting 130 this year. There is space for 160 in the room they currently have, and could expand into another booking should numbers exceed 160. • Would like the costs fully funded so all of ticket sales can go to the charities. • Will be advertising through social media, posters around the medical school, word of mouth and posters etc in other settings such as St John’s ambulance. Advised to advertise in neighbouring universities such as London and Southampton. • Last year MedSoc gave a loan but did not give cash sponsorship. Advised to approach specific equipment companies for sponsorship also. • Would like £500 sponsorship from MedSoc. <p>Response from MedSoc committee:</p> <ul style="list-style-type: none"> • We would like to offer to pay for some equipment instead of a cash injection, arranged by sending invoices to the treasurers. • We would like another pitch in the future involving packages outlining what they would spend the money on if we gave them varying amounts. • For sponsorship, we would want logos on all promotional material and the reduction of cost for MedSoc members as well. • In the past the tickets have been sold via Eventbrite. • We need some evidence of financial records for the past couple of years. Also a list of previous committee members. They don’t know where the money from last 	
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		<p>year is, and someone is being made responsible within their committee to find whether there was an external account or not.</p> <ul style="list-style-type: none"> • It was suggested to have a poster competition however this has not been very successful in the past and they will not be doing it this year. • Realistically would not need the sponsorship from us this term, this could happen at the start of next term. • To present to us in the start of third term. 	
	Polling student cohort	<p>Not many people came to SGM. We do need some feedback from the students about what they actually want from us, what they think etc. Could put a link on the Facebook up or email it out using an open survey monkey. Would be wise to send an email out to mention the poor turnout to SGM as well as recent talks such as careers talks.</p> <p>JW & DL to make the survey monkey, we could repost the link the day that it is due.</p>	JW DL
	Wording of online voting	<p>11.3. Voting</p> <ul style="list-style-type: none"> • At committee meetings <ul style="list-style-type: none"> -Voting shall happen in person only unless a quorum is not achieved. In this case voting can occur via live communication only e.g. phone call or video call. • At general meetings <ul style="list-style-type: none"> -Voting shall happen in person unless an online voting application has been submitted and approved prior to the general meeting. See voting policy. → Make appendix for this point, as well as the travel policy. To be added to the next meeting. 	JL
	Winter Ball responsibility	<p>We could have core committee elections at hustings, and then a year rep hustings can occur afterwards once the social secretaries have been elected. Then arrange that there are no year reps for the year that the social secretaries are from. To be voted on at AGM. Need to have definite points and not much time to discuss and call a vote after set time. Need to consider a caveat for AGM. "Year rep positions shall only be necessary should the role of social secretary not be held exclusively by members by the aforementioned year. Should an issue arise, the outgoing committee shall decide upon...</p>	
	Monday night social three-freshers	<p>There was a clash between a society event and a charity fundraiser on the first day of Re-freshers. This has been sorted between the organisers of the events and they will continue to liaise with both GH, social secretaries and first year reps to</p>	

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		organise their events.	
	Sending a message about SGM	<p>We need to consider the wording of an email that could be sent so we do not demoralise proactive members who see MedSoc in a positive light. Could delay the email until after the poll.</p> <p>Points to include: Organising events for the students and nobody is coming. It's demoralising for the students that do come and it is a shame that people that have paid for their membership do not want the opportunity to have a say on where their money is spent.</p> <p>Potential questions to be asked in the poll:</p> <ul style="list-style-type: none"> • Year of study. • Are you a MedSoc member? • Are you a school leaver/ gap year/ mature? • Do you feel that you are well represented by MedSoc? • Are you happy with current running of MedSoc? Y/N- Why? Positive/ negative • How up to date do you feel • Do you feel you have an input on how MedSoc is run? • SGM was on 9/11/16- did you know this was happening? • If you didn't attend, was there a reason why? • Are there too many events? How many do you think we put on? Too little → Too much. (3 options) • What would you like to see from MedSoc? <ul style="list-style-type: none"> • Socials/Events • Communication • Societies • Sports <p>Can adapt some questions Alex Langrish used last year. JL to find the results and questions, possibly email Alex Langrish and liaise with JW and DL to get the poll set up.</p>	JL, JW and DL
4.	Any other business	AP to contact the school about calling their Careers events something more descriptive to increase turn out.	
5.	Date of next meeting	TBC	

Minutes taken by JL