



Minutes

Thursday 10th November 2016 – 18:00 AEB

Present: HC, MH, GH, ES, TS, HCR, JW, DT, KC, DR, CB, GP, AM, LC, YN, CW, JS, GM, DS, MHO

Apologies: James Scott (JS), Lewis Gregory (LG), Max Bullock (MB)

Absent: MS, AP, FK

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business		
2.	Minutes of the previous meeting	The minutes for the previous meeting held on 31 st Oct 2016 were approved.	
3.	Matters arising		
3.1	BSMS Conference review	<p>Very lucky to be the medsoc that we are. Very well run, good support from the medical school.</p> <p>DS: Notebank – resource to share notes, videos, pictures. Lots of medical schools have academic reps: pre clinical and clinical years. Suggestion instead to liaise with them a lot more: committee, student reps, welfare & liaisons. Societies are the academic aspect of medsoc, so perhaps a singular academic rep to liaise with them is a suitable option. However, concerns that it will be an insubstantial role.</p> <p>AMECS funding: 1 medsoc got £10 000 from their medical school for peer academic tutoring – perhaps mention it to Dean/Juliet Wright, liaise with AMECS president.</p> <p>BSMS grand rounds: to be discussed with Juliet Wright. Grand round – find an interesting clinical case, apply to present it.</p> <p>Cash prize, refreshments – anyone can attend and watch.</p> <p>Pub quiz: teams for a pub quiz, hosted by faculty – each team is a different society committee. Funds go to RAG.</p> <p>Alumni workshop: new medical school, so not an extensive alumni network – would like to build it. Need to start collecting a database of alumni to remain collecting. A lot of medical schools have an alumni rep. BSMS GP already have a relatively active alumni network.</p> <p>Bringing the committee together: team building/bonding activity for next term?</p> <p>Handovers: want a definite cut off where your role finishes and new member begins, with interim period before this.</p> <p>Integration rep? Surely already a welfare role? Idea to have</p>	<p>DS</p> <p>LG?</p>



		<p>people from different courses sitting on our committee.</p> <p>CB: Fixer: online platform for ticket sales – similar to fatsoma. Social secretaries aim is to move entirely away from cash sales to mobile sales exactly: commission charge is 2.5%, for a £2 wristband, approx. 30p charge, would be borne by the customer not committee.</p> <p>Worldpay – 2% commission charge; do we still need worldpay? Minimise worldpay use, use fixer instead. Referencing is also better on fixer than fatsoma.</p> <p>Keep the pre bar, but CB/ES aim is to move as far away from cash sales as possible. CB feels it is less of a security risk. Also able to set up deadline times – earlybird tickets can be used. Links could be used in the bulletin as well.</p> <p>Sponsorship rep: discussions regarding sponsorship and external companies. Every other medsoc has a sponsorship rep – debate to add a role to the rep, with local rep for each of those organisations (MDU, Wesleyann etc). All those organising balls, conferences go to the sponsorship rep, who meets – keeps it consistent, better handover in the future as you meet over a long period of time. Helps to build a rapport with the companies, obtain more money</p> <p>These organisations want a plan for the year and funding – which may be an issue for first year running – other medsoc in contact, can help by using their plans. Give the organisations certain deals in return for funding. Med school is also asking for a breakdown in expenditure too so this would be helpful for this. Most MedSocs say they ask for a lump sum not small bits as it is easier to get it from them.</p> <p>CB feels we need to research what we can get from brands more thoroughly – use them to obtain free things in response for ‘marketing’ by using their product. Also work in collaboration with housing, babysitting, tutoring, taxis. Lots of medical schools have a deal with Uber – reference codes. Every time a student goes through medical school, we get £2.</p> <p>I Heart Consent: video shown from the medsoc conference. Student affairs has approved I heart consent workshops – from next year, will happen after freshers. As we have missed it now, mandatory next year from 1-5. Important to create our own video, make it personal with known faces to get people from the medical school involved and engaged.</p> <p>GH: If you post videos rather than text, get a 179% increase in views. Want to streamline the medsoc page, too clogged. If you have an event, make sure to communicate well – some medsoc have an events form with necessary details – not sure if this is necessary here. Would be approved by the societies rep. When is it? Where is it? What is it?</p>	<p>CB/ES</p> <p>DS?</p> <p>JB/DS/MH/LC</p> <p>CW</p>
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		<p>Increased transparency of where your money goes in medsoc. Need to increase the knowledge about where your money is going – not just balls. Some people have international reps – form of integration, disabled rep. womens rep? LGBT? But – medsoc is not a students union. Something to consider</p> <p>JB: Got on very well with Bristol, Nottingham, Leicester BSMS/Nottingham collaboration at some point. A lot of unis have their own committee for grad ball – sponsorship, treasurers. Something to debate. Mho to feedback to AP regarding grad ball – expenses to be documented properly, not to come out of your own account and get approval later. MHO querying how deposits etc will go down – should be ok as Medsoc do deposits. Treasurers need to approve reimbursements before expenditure has occurred. Fifth year reps in the process of organising a subcommittee. DS suggested that this becomes more official. MHO querying that it may not make a difference as subcommittee does not have the pressure/commitment of medsoc – more responsibility being the named person.</p>	<p>JB</p> <p>AP/MHO</p>
3.2	Winter ball watermark	<p>Debating with photobooth company – winter ball logo Do they want one or not? Obstructed corners of picture or actual picture Can not be on picture and can be on digital image instead. All agreed that no watermark.</p>	CB/ES
3.3	Anatomysoc Winter Ball	<p>Social secs taking £80 from anatomy soc –comments from multiple members of the anatomy society committee that they weren't properly consulted, too rushed decision, on one singular member of committee. Anatomy soc now requesting funding from medosc. Societies reps are querying why they are donating money to winter ball, and why we are asking them to self fund. DS has requested the breakdown of the anatomy soc trip to look at the money they need. Halloween anatomy social made over £200 including the £80 to remove. Anatomy Society president approached social secretaries and asked if they would like money. Societies to talk to anatomy soc – ask for breakdown of trip funding and also their request for funding – discuss. Societies wants to make it apparent that it is not just giving £150 – need a valid reason.</p>	<p>DS</p> <p>AM/DR</p>
3.4	Repercussions of clashes of events	<p>Societies reps informed societies at beginning of term to email Liaisons – calendar, make sure others don't. i.e. Clash between</p>	



		<p>AnatomySoc and Paeds meant that paedS had no people turn up. Debating the repercussions of this – warning system? JW: suggest that the contract is made more visible. JB suggested 2 events a year if clashes occur. Societies reps to send out a reminder next term about clashes – punitive measures.</p>	AM/DR
3.5	USSU Storage	<p>MedSoc have activities lockers near Mandela Hall –. Need someone to go in and look in the locker. Societies already have a meeting with USSU at 3:30.</p>	AM/DR/JB
3.6	First year societies	<p>Encouraging them to get involved in things other than socials and studying – extra curricular</p>	DT/KC
3.7	Committee wristbands	<p>Walkabout discrepancy in wristband numbers – now resolved. JB wants someone to get a clicker. Belief that committee, if they are helping – should be rewarded with a free wristband. Always request that those who are helping are offered free entry – in case they have a wristband, get clicked through and club charges medsoc anyway. May be a better option in order to make sure we are not getting charged for them. TS to donate his clicker to medsoc. On Saturday, getting Rox black cards for committee to use.</p>	TS CB
	Treasurers update	<p>Account open, funds will clear on Saturday. Cannot do any reimbursements until online banking has been set up. Couple of sponsorships coming in: MDU- can they post on winter ball facebook page, can they have their logo on winter ball promo things. Querying whether they have exclusivity. MPS – 30 people to sign up, have to prove that they have signed up. Treasurers ok to negotiate a deal. USSU have included medsoc in today's meeting regarding whether medsoc gets approved £500 for funding. LC to find out whether funding has been obtained.</p>	MH/LC
	BSMS Murmur	<p>DS: in past, medsoc newspaper. Not been interest in running and writing articles, but probably a good thing to get started. Monthly newsletter – only a few pages? DS to explore. Attempt to generate more interest now. Possibly a new society?</p>	DS



4.	Any other business		
5.	Date of next meeting	First week of term 2, unless needed. Good luck with exams everyone!	

Minutes taken by HC