

MedSoc Committee

Friday 10th October 2014 – 17:00

Lecture Theatre, Audrey Emerton Building

Agenda

Present

Jaz Singh - JDS
Kiran Eyre
Alex Langrish - AL
Emily Whiles - EW
Nikhil Pandit - NP
Sarah O'Brien - SOB
Ihsan Fazal - IF
Jenny Scott - JS
James Barber - JB
James Cartwright-Gill - JCG
Maddy Gabony - MG
Sally Tulip - ST
Jess Durrand - JD
Koop Patel - KP
Sarah Thornley - ST
Will Whyte - WW
Al Yardy - AY
Tasmin Maxwell - TM
Anna Baginski - AB

Apologies

Alex Parr
Hannah Cheston - HC
Annabelle Clarke
Rosie James - RJ
Dylan Joshi - DJ

In attendance

Absent

1. Committee Business

Membership cards have been printed, some have been handed out already but need to find a time when first years will be available to pick up the cards - **AL to hand out cards with EW's help during the OAP social and at the Medical School the next week.**

The Graduate/Mature Representative received interest although most were persons wishing to run as a pair. The committee discussed whether this was necessary for the position and it was decided that it should remain as a single position - **IF to create a SurveyMonkey ballot for the position with the aim to sending these out within the next week.**

2. Minutes of the previous meeting

The minutes of the meeting held on Monday 29th September 2014 were approved

- As mentioned at the previous meeting there are ongoing issues with elections for society committees. JB & JS are trying to create a SurveyMonkey form which societies must use to sign up each year in order to receive MedSoc funding. It will reiterate the 9 rules that societies already must adhere to - **JS & JB will emphasise these rules again to societies along with a rule that there must be a public post on the Facebook page to advertise elections to society committees. They will also**

remind societies they must present MedSoc with reports of how this funding is being used.

- With regards to election ballots, JB & JS are to forward on election material for IF to create SurveyMonkey ballots for society elections. AY notes there have been previous incidents in which candidates were administrators to ballots therefore opening the possibility of results being manipulated - **JB & JS to implement this plan and remind societies of their commitment towards open and democratic elections.**
- RJ not in attendance so unable to confirm the current RAG bank status with USSU however RJ has set up a meeting in order to switch to USSU. AY, TM, WW & JDS remind the committee of their previous agreement with USSU that, with the exception of MedSoc, all societies must hold their accounts with USSU - **JB & JS to remind societies that all accounts need to be held with USSU.**
- JDS is in the process of arranging a meeting with USSU (*Dan Hales - Activities Administrator*) to address ongoing issues with them - likely to be the week commencing 20th October. JDS would like to have vice-president, committee advisor, secretary and treasurers present with her, although USSU are keen for one-on-one, in order to ensure that we can resolve all ongoing issues. One such issue is that of a loan for the Graduation Ball - although ST & MG are trying to arrange a meeting to secure it (*Francesca Hardy - Societies Co-ordinator*), the committee agrees it may make sense to address this during the main meeting with USSU. Dan and Fran, combine meetings - **JDS to confirm a meeting time and to request that other committee members be present. JD & ST to prepare bank statements to show current financial status.**

3. Matters arising

Graduation Ball

K Patel

KP & ST are still waiting for the deposit to be paid however this will hopefully be resolved once JDS has met with USSU. As it stands it is likely to be around £5,000 in order to secure the venue - The Grand Hotel (Empress Suite)- **JDS to discuss issue with USSU meeting.**

The committee agrees that MedSoc should support each Graduation Ball equally and KP & ST would like arrangements to be finalised by December.

KP & ST have £1,100 sponsorship secured but there is no longer funding from doctors.net and there is much less available from BSMS. KP & ST have projected costs and ideally would like £2,500-£3,000. AY suggests a starting fee of £2,500 with the additional £500 to be approved once KP & ST present costings and ideas to the committee.

KP & ST envisage tickets at £65 per head. Wesleyan and the alumni programme have already made promises to support the cost of the ball. KP & ST have contacted more companies than previous years have in the hope of securing more funding.

KP & ST to create a presentation/spreadsheet of full costings to send to the AL to distribute to the committee and further discuss options in a fortnight. KP & ST to continue with Graduation Ball planning.

EW will give a shout out next week to first year students to advertise the position of First Year Representative. The committee agrees that the deadline for manifestos will be Monday 20th October and voting will open after this date, with closure of voting and results to be announced on Friday 24th October.

AL to communicate with EW in order to advertise the position and create interest. IF to prepare a voting ballot for first year students.

Medic Mayhem & Winter Ball

J Durand

JCG & JD confirm with the committee their intention to hold the event on Friday 14th November to allow First Year Reps to help with the preparation and planning.

JCG & JD present the current options available for the main venue:

- **Bedrock** (formerly Wahoo) - favoured option with a £700 deposit that would include free champagne and £1 vodka mixers
- **Shoosh** - quite a small venue and hasn't been exceptional in the past
- **Przym** - the venue would not be private since the venue is already booked out although there would be free entry.

Committee agree that Bedrock is the best option and that JCG & JD should confirm the venue - although JCG & JD need to look into whether this would be private hire and timing arrangements - **JDS to speak with promoter to secure deals.**

JD & JCG have given promoters an estimate of 700 people attending. Committee agrees that 23.30 should be the time that groups should meet at the venue - with the aim of staggering groups to ensure swift and easy entry. Initial suggestion that groups should be mixed although ST & KP advise that perhaps phase groups are better since these are the groups people socialise in. ST & KP also recommend preparing all the wristbands beforehand in order to ensure equally weighted groups sure make bands beforehand - **JCG & JD to continue with planning.**

For the Winter Ball After-Party JCG & JD presented the committee with several options:

- **The Hub** - this would be open up into Coliseum, which would be open to the general public. Has a 180 person capacity - probably too small
- **Revolution** - this would be the downstairs venue with a 300 person capacity and free decorations could likely be swung from promoter
- **Funfair** - potential alternative although may not be in keeping with the more formal aspect of the ball
- **Dirty Blondes** - previously suggested but wanted a minimum £2,000 bar spend that JCG & JD were not happy to agree to
- **Lola Lo** - would be open to the general public and not exclusive to medics

JCG & JD would like the event to be open to other years as long as they are aware of the dress code and the venue has capacity.

Committee agrees that Revolution is the best option. Furthermore JDS suggests that funding could potentially be accessed from organisations such as MPS and MDU - **JCG & JD to continue with planning.**

Halfway There Ball

T Maxwell

TM & AY have provisionally booked ball for Saturday 21st March. At the present they are having disagreements with the venue (The Grand Hotel) over small print stipulating that there must be set menu options. KP & ST have raised an issue that non-drinkers have previously complained about the ticket price - potential to reduce prices. KP & ST also have more control over their menu options for the Graduation Ball - **ST & KP to forward agreement to AY & TM.**

TM & AY aim to have the contract finalised in a weeks time - **TM & AY to send to AL rough costings to be sent out to committee.**

TM & AY have requested that as per previous years, there should be a donation towards the ball from a MedSoc social. Committee agrees that MedSoc should support the ball on the understanding that AY and TM will help organise an event - potentially Refreshers Week.

USSU

J Singh

JDS informs the committee as it stands, USSU will no agree to any funding until a meeting is held. JDS reminds ST & MG that they need to begin looking at getting external auditors for the accounts as per the USSU agreement. JDS will aim to address VAT issues on membership - previous years have not paid VAT although MedSoc membership potentially is not excluded from VAT - **MG & ST to produce a breakdown ready for the USSU meeting of the previous financial year at least. MG & ST to begin investigation into external auditing options. JDS to get DJ's advice on current issues.**

4. Any other business

AY & TM raise the issue that there should only be 1 MedSoc social per week. JCG & JD have worked hard to ensure that events are spaced apart by at least a day and note that the social calendar is online for societies to be able to pick and choose an appropriate night. This ensures that there is maximum attendance to all events so that societies can raise an equal and fair amount of money.

SOB & NP are having ongoing issues with Przym about the "Welcome to the Club" sports night. They currently have confirmed free entry and private use of the Ciroc Vodka Bar. Aim is for 23:30 entry to the club though this will be advertised as 23:00 to MedSoc members.

JDS has raised the issue of post-elective party planning as well as looking into a boat party for IRP hand in - **AB to survey year and find out what preferences students have for both events.**

Tickets for events are currently being sold only at the pre-bar venue and JCG & JD report that this has been successful in maximising attendance. TM & AY raise an issue that it may not be suitable for older years with their more complex timetables. TM & AY volunteer themselves to sell wristbands to third years on Wednesdays at AEB. JDS suggests Fridays for fourth year students at Mayfield House. Only issue is for fifth year students who are on placements - **JD & JCG to supply AY & TM, and potentially AB & HC, with wristbands. JD & JCG to ask promoters to sell wristbands outside Coalition for the OAP social.**

5. Date of next meeting

The next meeting is due to be held in the week commencing 13th October at the Medical School Building, with a further meeting to be booked for Friday 24th October at the Audrey Emerton Building.

JDS

Jaz Singh
President

