



Minutes

Wednesday 4th May 2016 – 13:00, BSMS Teaching Building

Present: Alec Saunders (AS), Alex Parr (AP), Dom Lowcock (DL), Fraser Kenny (FK), Harry Cross (HC), James Lee (JL), James Willans (JW), Phillipa Wright (PW), Rachel Wilson (RW), Ravi Mani (RM), Ruairi Conway (RC), Greg Pluck (GP), Max Bullock (MBu), Jonathon Stone (JS).

Apologies: Ayesha Raheem (AR), Daniel Sims (DS), Gemma Hawkey (GH), Henry Graham-Rack (HG), Jenny Scott (JS), Lauren Clark (LC), Louisa Woollen (LW), Mani Jayamurthy (MJ), Matt Burton (MB), Meggie Sambrook-Smith (MS), Neil Calderwood (NC), Nick Greenslade (NG), Jaz Dhedli-Singh (JD).

Absent: N/A

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business		
2.	Minutes of the previous meeting	The minutes for the previous meeting held on Tuesday 26 th April 2016 were approved.	
3.	Matters arising		
3.1	Year report via the bulletin	<p>Feedback from student reps was that people are unaware of what MedSoc do apart from sending out the bulletin. In the bulletin we could write more about what we do from week to week.</p> <p>We could just pick the most important things that we have dealt with throughout the year to make sure everyone knows what we are doing behind the scenes, for example the MedSoc website, Sports day, sports kit, funding we have acquired. Also improving election process, termly society presidents meeting, new societies that have been created, WorldPay.</p>	
3.2	Hustings Run order	<p>JL to come up with a running order and post on the Facebook page and notify delegates. Videos to be sent to DL before-hand. Freshers reps to come last. JL to host.</p> <p>Starting at 6:30, definitely out by 9pm. Committee to arrive for 6pm, and candidates to arrive at 6:15. Everyone also needs to come up with questions to ask the candidates. Smart dress. C218.</p>	JL and DL
3.3	Freshers reps budget and plan (JW)	<p>JS and RM are coming up with games, not finalised yet.</p> <p>For budget, last year was £20. Unanimous vote for £25 this year. Candidates need to supply receipts to be reimbursed.</p>	JS and RM



		PW and HG are supplying snacks and will also be buying cups and plates. Also need bin bags and soft drinks such as coke, orange juice, lemonade. Budget for this will be maximum £75.	
3.4	Hoodie distribution (JW)	GP to send JL a list of the remaining people that have yet to pick up their hoodies. JL to email them to remind them.	
3.5	FoMsF committee (PW)	There is going to be internal voting on blind manifestos due to the fact they have both Brighton and Sussex Students as well as BSMS students. A member of MedSoc committee will be present at the meeting when voting occurs to ensure it is democratic.	
3.6	Sports day catering and Deliveroo	Deliveroo would like to sponsor Medic Revue. They'd like to include a giveaway for Deliveroo credit, to be confirmed. AP to confirm how much money we will be receiving. Ideally we'd like around £700.	
3.7	Funding for EmSoc	No money offered from USSU following last minute. George has applied for funding from the school, no reply yet. The feeling is that funding should still be given, however the amount is still up in the area. Unanimous vote of 14 to give £350 to EmSoc. (Package 2- see previous minutes)	
3.8	End of phase 1 drinks	Selling tickets on Friday, costing £17. Canapes and 3 drinks vouchers included. Faculty can be invited to make up numbers. Night out at Coalition after. £1 entry which is included in the wristband.	
4.	Any other business	<p>New society request for Friends of Macmillan society. This would be a new society, but hoping to spread nationwide, and there are some new ideas they would like to bring forward. There is some overlap with the Haematology, oncology and palliative care society. Need to make sure they are different to the already existing society. This has been approved by the committee.</p> <p>Selling of UGT books needs to be pushed as OSCE season is approaching.</p> <p>USSU and UBSU have elected their new committees. They would like to meet us, and we could go with our new committee to try and better build relationships.</p> <p>Sports Day- to be advertised in the hospital and medical school.</p> <ul style="list-style-type: none"> • RAG are organising drinks. E.g. Soft drink cans, bottles of water etc. Rental for things like ice cream machine, or bulk buy ice creams is a possibility. May need a freezer, as well as buckets with ice for drinks. Whippy ice cream has proven to be more expensive than initially expected as there are no rental companies nearby. The company that supplied the popcorn and 	

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		<p>candyfloss machine to HWT ball may have this facility, DS to contact MS and JS.</p> <ul style="list-style-type: none"> • Hog Roast- £375 for one pig and cooking facilities. Will be able to have an extra oven for other items. Need to budget for all the other items such as trimmings, sides, sauces, plates, baps. Also other food to supply for vegetarians etc. Things like salads, jacket potatoes. Need to set prices for food. Sell prices by the portion, £3 each, 2 for £5 (food in a bun +sides) Need to see what is available at cash and carry. • Need budget for everything. No more than £200, unanimous vote. • Need cooking implements. Can buy if nobody has any. <p>For photography- AP asking Jane Stokes as she is a sports photographer. Otherwise, to speak with Lucy Thorn/Freddie Sweeting</p> <p>Extra hockey sessions- Hockey is doing really well, more popular, had extended their training time previously. Should more money be given to allow them the pitches for £88. Motion to pay for more pitch hire passed unanimously.</p>	
<p>5.</p>	<p>Date of next meeting</p>	<p>Friday 13th May at 12pm. Location: 1.08 at the Med School</p>	

Minutes taken by JL