



Minutes

Sunday 3rd January 2016 – 19:00, AP's house

Present: Alec Saunders (AS), Alex Parr (AP), Ayesha Raheem (AR), Daniel Sims (DS), Dom Lowcock (DL), Harry Cross (HC), Henry Graham-Rack (HG), James Lee (JL), James Willans (JW), Neil Calderwood (NC), Phillipa Wright (PW), Rachel Wilson (RW), Ruairi Conway (RC), Nick Greenslade (NG)

Apologies: Fraser Kenny (FK), Gemma Hawkey (GH), Jenny Scott (JS), Jonathon Stone (JS), Lauren Clark (LC), Louisa Woollen (LW), Mani Jayamurthy (MJ), Matt Burton (MB), Meggie Sambrook-Smith (MS), Ravi Mani (RM), Jaz Dhedli-Singh (JD)

Absent: N/A

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business		
2.	Minutes of the previous meeting	The minutes for the previous meeting held on Day 30th November 2015 were approved.	
3.	Matters arising		
3.1	Refreshers	<p>Monday- PaedSoc event- Profits from ticket sales from this night to go to them. Wristband to include free entry to the club before 12. PaedSoc have these details. Selling wristbands between 11-1 (Max and Greg) and 1-2 for second years. Will be selling single night bands at the pre-bar. (Pitcher and Piano) Greg and Max to start selling from 9:30pm.</p> <p>Tuesday- Show me your booty- Pre bar is the tempest, drink deals as long as you are dressed up. Then followed by the Arch. To negotiate with the club to try and push the cost down.</p> <p>Friday- For every wristband sold, money will go towards food and refreshments for the night. Certain first year flats will be cooking for second years, and then some flats will be pre-bars. Families tied up at Falmer bar, then to Font, free shot at Boutique. To finish in Vodka revs. Free entry for upper years. £4 wristband on Friday. GP to liaise with treasurers when we have ticket numbers so that funds can be given for food.</p> <p>Acquire parcel tape.</p>	<p>GP and MB</p> <p>GP and MB</p>

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3.2	Wristband selling	<p>Tick names off a list so we can replace wristbands if lost. Non-MedSoc tickets per night will be £5. MedSoc wristband will cost £10, non-MedSoc will cost £12. (£15/£20) with ice skating</p> <p>Mid-week sale: Tuesday- £7/10</p> <p>2 floats. One to AP for phase 2+3. First year reps to have the other.</p> <p>RW to take the float home on Monday. HC to take the float home on Tuesday. No float to take home on Friday.</p>	
3.3	Skating	<p>8-9pm.</p> <p>Tickets sold at £7 each to MedSoc members who have not bought a wristband. Tickets sold at £5 if you have a refreshers wristband. Non-MedSoc- non wristband will cost £8.</p>	
3.4	Societies president meeting	<p>Feb 3rd 6pm. AEB. JL to arrange room. Email has been sent to the presidents. Email sent to GH to put it on the calendar.</p> <p>To be covered:</p> <ul style="list-style-type: none"> -2 presidents are not MedSoc members. -Funding -Sponsorship -Academic societies should have a faculty link. These would be a good link for arranging speakers etc. This is not in the constitution however. Consider adding to society form. -Events booking -Elections- we need to decide on protocol. General consensus is that elections should be posted to relevant parties, for example using the individual societies' Facebook page. 	JL, GH
3.5	Hoodies	<p>Order cut off is today. Any further orders will be processed in a later order.</p>	
3.6	AP's meeting with the dean	<p>@bsmsmedsoc.co.uk emails go straight into the spam folder. Advised to use universities emails when emailing staff or students. DL to speak with Tim Vincent about getting our domain added to approved list.</p> <p>Careers programme- There is a BSMS careers programme but there is scope for societies to get involved with this. For clinical years there are some opportunities currently available from PaedSoc. For example, inspirational speakers in specific areas "Why you should become a psychiatrist" etc. Medical school are willing to help for funding of transport etc. They will not</p>	DL



		<p>help in finding people. Societies should use their own resources and faculty link to find speakers</p> <p>Need to figure out how the school can support us more.</p> <ul style="list-style-type: none"> • Could try and discuss for the med school to be available after 6pm and pay for it. Maybe also for the weekend. • Rooms on Brighton side are open and available for booking at no cost until 8pm weekdays, earlier at weekends. <p>For conferences the medical school are willing to help with paying for keynote guest speakers at conference etc. To arrange this, discuss with AP and he will have a meeting to procure funds.</p> <p>The dean would like to host an elective conference with the purpose of interesting people outside of the university to have their electives here. This might be something we would be able to do or help out with next year.</p> <p>The dean would like student reps linked with MedSoc, which we think is a good idea. We would have to discuss with Dr Sumita Verma (Director of Student Support) to discuss reconfiguration of our roles to possibly take on these roles. It would be good to gauge the interest in this with the current student reps also. At the end of the lecture we could do a quick presentation of what we do, and take questions. Possibility to have a representative of MedSoc not in the year they are talking to. To be added to the next meeting to arrange plans.</p>	
3.7	Sports	<p>Teams were advised to apply for money with Brighton, and rugby and football were both successful in acquiring funds. The medical school are also a possible sponsor.</p> <p>Meeting with Juliet Wright 20/1/16, AP, AR and AS to be present.</p> <p>Again a push for SportsFED cards, and the dean has asked that we stop people from playing if they do not have one. Especially important for rugby, hockey and football.</p> <p>The School are able to help fund sports this year. Teams should come up with requests (eg kit, equipment) and pass along to AR and AS</p>	AR, AS
3.8	Rowing society	<p>Have linked with Sussex and are having regular events. They have aspirations to trial for GB in following years. They are now taking Sussex students as well as medics.</p>	



		Need to ensure that they are insured , and there is the possibility that they will become a sport rather than a society in the future. There is possibility that we could help them with funds as they are a very active club.	AR and AS
3.9	Murmur	<p>Medical school have suggested it should be online instead of in paper form. Suggested that it should be a termly online paper. This could be a sub-branch of MedSoc and we would need to round up interest. It would be good to have representatives for each year writing articles. HG to post on MedSoc.</p> <p>Contents could include;</p> <ul style="list-style-type: none"> • Recent research at BSMS • Sports results • Opinion pieces from students • Articles from faculty/BSUH staff <p>Medical school said they would help with funding start-up of the online platform.</p>	HG
3.10	Welfare officer	Possibility to include this under another role (Liaisons). This would also make us eligible for a leaf under Sussex leaves. PW and JW to apply for these.	JW and PW
4.	Any other business	<p>The money from medical school in June was most likely from last academic year, so we should be able to get the money for this year (AP to discuss with Peter Dennis)</p> <p>-Need to confirm at the beginning of each meeting that each of the action points from the previous have been completed.</p> <p>First year reps are in contact with Invasion. To be discussed in the following meeting.</p> <p>Whole school event. Potential in the Hilton for the Oxford Suite which would fit everyone. Finding a date is difficult. Phase 1 finish on 17th June. HC to get a list of dates. Year 4 have 16-24th April off. Year 3 are back from 1st April. Phase 1 are back on 11th April. Possibility to organise for the awards to be given at this event, and ask for funding from the medical school.</p> <p>Possibility to have specific roles in specific years. This is due to different years having different term dates and the fact that they may be needed for things outside of term. We feel that there is a necessity that there is an upper year representative for roles such as treasurer. To be added to the agenda for the AGM.</p>	<p>JL</p> <p>GP and MB</p> <p>HC</p>



5.	Date of next meeting	Monday 11 th January 2016 @ 18:30 Sussex house.	
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Minutes taken by JL

ITEMS IN RED REQUIRE ACTION