



Minutes

Tuesday 1st March 2016 – 18:00, AEB

Present: Alec Saunders (AS), Alex Parr (AP), Ayesha Raheem (AR), Daniel Sims (DS), Dom Lowcock (DL), Harry Cross (HC), Henry Graham-Rack (HG), James Lee (JL), James Willans (JW), Phillipa Wright (PW), Rachel Wilson (RW), Ruairi Conway (RC), Nick Greenslade (NG), Gemma Hawkey (GH), Jenny Scott (JS).

Apologies: Fraser Kenny (FK), Jonathon Stone (JS), Lauren Clark (LC), Louisa Woollen (LW), Mani Jayamurthy (MJ), Matt Burton (MB), Meggie Sambrook-Smith (MS), Neil Calderwood (NC), Ravi Mani (RM), Jaz Dhedli-Singh (JD), Greg Pluck (GP), Max Bullock (MBu).

Absent: N/A

	Agenda item	Notes and actions to be taken	Person responsible
1.	Committee business	<i>JW & DL to make a survey monkey to get opinion from MedSoc members about how they think MedSoc us doing. We could repost the link the day that it is due. JL to find the results and questions of previous survey, email Alex Langrish and liaise with JW and DL to get the poll set up.</i>	
2.	Minutes of the previous meeting	The minutes for the previous meeting held on Thursday 11th February 2016 were approved.	
3.	Matters arising		
3.1	USSU Mini-site (Specifically events)	If societies update their mini-site to say they are hosting an event, it will be incorporated into the Sussex Newsletter and appear on the website. This can be brought up in the societies meeting next term.	HG and PW
3.2	Addition of welfare and publicity officer role	It was suggested by JW that the liaisons role to be changed to incorporate a welfare role. Also to bridge the gap between MedSoc, student reps and other bodies such as student support, mindfulness etc. Advertising/signposting of events such as yoga within the hospital and other mindfulness sessions would be ideally included in the role. These can also be included in the bulletin. Other responsibilities could include holding focus groups. This to be brought up at the AGM/SGM next term. This would have to be voted upon to change this within the constitution.	
3.3	Financial report from previous treasurers	From the audit, no suggestion of any problems or mis-statements. It is likely we will need to have this done on a more regular basis, for example every 3 years for the retrospective 3 years. It is good practice for the records to be maintained and an audit will concrete this. Treasurers should contact accountants to try and arrange a deal, consider contacts associated with the medical school. Also to	RC and RW

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		<p>contact previous treasurers to collate records of accounts for previous years.</p>	
3.4	Student satisfaction survey results	<p>See hand out listed separately. We appreciate the feedback, and it is quite difficult to address points which conflict for example some say we send too many emails and some say they like how well updated they are.</p> <p>The role of postgraduate mature rep could be extended to arrange more non-drinking events open to everyone. For socials we could arrange fewer events, possibly every other week to maximise turn out and on alternative weeks arrange a sober social that is a bit different. For next term we could try and incorporate the Fringe and the Festival into our events.</p> <p>Some feedback was that MedSoc does not represent the academic needs of the student body. There are talks by societies under MedSoc but we could collaborate and actively contribute towards talks by societies. People don't see our societies as under MedSoc and it might be we just need to re-iterate this somehow.</p> <p>The ice skating was very popular judging from the feedback, and people would like to see more events like this. Possibility for Café Noor as a venue for hosting films and cheap meals etc as events.</p> <p>Societies need to know that they can apply for funding for anything they need, which has been communicated but this kind of thing will become more apparent by more frequent presidents meetings. We need to make sure that a representative of each society attends. We could try and put on refreshments and Charlie at USSU is keen to get involved in this and has offered her input. The Dean has offered to try and come to the next meeting. Also Juliet Wright.</p> <p>Consider societies "conference" with morning talks and collaboration with USSU. This could be organised for early next term, and one at the start of the new academic year.</p> <p>For feedback regarding balls, we need to get representatives to get more opinions from their year group for input into the ball.</p> <p>Document to be made and released with the feedback and what we plan to do in response.</p>	<p>FK and HC</p> <p>HG and PW</p> <p>DL, JL and JW</p>
3.5	Sussex Integration	<p>From the meeting with USSU: We only represent medical students currently, however it might be a good idea to bring other health professions and related degrees into MedSoc. We could have a stall at fresher's fair and try and get people to sign up. Cost of membership may be an issue, so we might have to work on membership prices for non-medics. This is especially for events run by societies which may appeal to non-</p>	

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		<p>medics. Could suggest that societies do shout-outs and advertise their events to relevant cohorts of other related courses. We could charge non-medics for events, a small fee as members have paid membership for that benefit.</p> <p>There is scope for our events to go into the Sussex societies newsletter, and us to advertise Sussex events.</p>	
3.6	ShootSoc update	The president still wants to be a BSMS society but Sussex has approved them for a Sussex society as well. They are now called TargetSoc. It has been suggested that they hold talks and training sessions as part of their events.	
3.7	Minutes from student affairs minutes	<ul style="list-style-type: none"> We are going to try and arrange a termly meeting between MedSoc and student reps so everyone is up-to-date. We have access to the doctor's mess for lunches, however if we do not use this facility, they will stop us from using it. We need to get clinical students to start using the mess. NG, JS to post on the relevant groups to tell students to use the mess. Societies have been complaining that catering for events held at the AEB is very expensive. There is possibility for this to change and a deal to be made for cheaper catering. This is still ongoing and we will be updated when things change. PW & HG to let societies know to get in touch if they need to arrange catering and we will try and help out. Eduroam is being improved in the AEB and they are working on getting Eduroam in the hospital. This will be slow and won't change in the near future. Careers fair on Wednesday 9th March, there will be speakers from HEKSS coming, and this needs to be disseminated into year groups, clinical years especially by year reps. 	<p>NG, JS</p> <p>AP</p> <p>NG, MJ, LW, LC, JS, MS</p>
4.	Any other business	<p>PW to message RunningSoc to ask them to arrange more runs.</p> <p>The contract for The Unofficial Guide to Medicine (UGT) has been drafted and looked over in the meeting. Points that were brought up were the "Reviewing of each of the UGT books" and this may be logistically difficult.</p> <p>There was a financial break down from the rugby captain at the student affairs meeting. It is obvious that their outgoings are more than expected and it might be the case that we need to try and pump some more funding into sports teams.</p>	
5.	Date of next meeting	TBC	

Minutes taken by JL